



Village of Johnstown Regular Council Meeting Minutes Tuesday, May 6, 2014

CALL TO ORDER

Mayor Sean Stanearth Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, May 6, 2014 at approximately 7:00 p.m.

ROLL CALL: Cheryl Robertson; present, Bill Van Gundy; present, Bob Orsini; present, Sharon Hendren; present, Mayor Sean Stanearth; present, David Keck; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner-Village Manager, Don Corbin-Chief of Police, Jim Blair-Zoning Inspector, Jack Liggett-Service Director, Glen Hacker-Service Department, Newt Long-Service Department, David Riepenhoff- Village Legal Counsel, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Gordon Cromwell, Charlie Sullivan, and Harry Galbraith members of American Legion Post 254, Jerry Pulley – resident.

INVOCATION: Given by Mayor Sean Stanearth

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: April 15, 2014

Bill Van Gundy moved to approve the Council minutes as presented. Bob Orsini seconded and the vote was as follows: Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; yes, Sean Stanearth; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes.

Motion passed 7-0

CORRESPONDENCE

a. Ohio Division of Liquor Control – Notice; 65 S. Main Street. Change in office held – no hearing was requested by any member of Council.

b. Editorial from Columbus Dispatch article on April 21, 2014 titled: *Leaving The Safe Unlocked*. Information provided by Councilman David Keck.

c. Ohio Department of Health information titled: *Prescription Drug Abuse and Unintentional Drug Overdoses*. Information provided by Councilman David Keck.

PUBLIC COMMENTS: Mayor Stanart opened the floor for Public Comment.

Gordon Cromwell with American Legion Post 254 asked if the Village was still on schedule with legislation for the lease signing. Jim Lenner said yes and believed the legislation would be on the May 20, 2014 Council agenda.

There were no further comments and Mayor Stanart closed Public Comment.

DISCUSSION

Jim Lenner said that the City of New Albany is proposing to change the zip code boundaries for their health and beauty campus. A map was provided to Council that showed the current New Albany boundary and the Future Expansion Area parcel line that they state coincides with their wastewater boundary plan (208 Plan). The City of New Albany is asking for our support as they maintain that there is a lot of confusion in the Business Park right now because it is in the City of New Albany but has a Johnstown address. They have petitioned Congressman Tiberi and through that process they are asking for a letter of agreement by May 9th. Comments from Councilmembers were: 1.) we should discuss this with the Johnstown-Monroe Schools to see if this would have any effect on them 2.) Ask for advice from another community who has dealt with this 3.) Not agreeing to any area that they have not already annexed - do not like giving away any possible future expansion area 4.) On a marketing level, having Johnstown on a business letterhead is value 5.) How do property owners in that area feel? Mr. Lenner said that he would make some calls and report back to Council to answer these questions.

VILLAGE MANAGER REPORT TO COUNCIL – May 6th, 2014 – Jim Lenner provided the following written report to Council:

Council Committee and Commissions

The Planning & Zoning Commission will meet May 7th at 6:30pm for a work session. On May 22nd the Commission will discuss a variance to allow sidewalk on one side of the road in Leafy Dell Phase 6. The grade is steep and the possibility of not meeting ADA requirements exists.

Economic Development Policy Committee – We will meet on May 8th at 8am in the Administrative Office to discuss the economic development plan process and Village economic development profile.

Rec Center/American Legion Lease Committee – We last met with the Legion on April 28th. The Committee agreed on the terms of the lease in principle. I am checking the last few details and will have an ordinance for your consideration on May 21st.

Economic Development

Future Business Park – After meeting with a reputable economic developer, we have revisited the phasing of the business park. If we enter directly from US 62 we will save significant up

front costs and provide needed visibility from US 62. The costs can be lowered from the original estimate of ten million to 2 million.

Private Development

The Greens of Kyber Run is 95% completed. There have been a few issues that we continue to work with the developer to correct.

We have reviewed and recommended changes to the Leafy Dell Phase 6 plans. They would like to start construction as soon as possible. We have received their inspection fees and are awaiting the final set of plans for approval.

Capital Improvement Projects

SR-37 Repaving – Kokosing will repave N. Main Street to Coshocton Street by June 1st because of a detour from ODOT District 6. Curb work will begin May 5th and last three weeks. The area of curb work is Pratt Street to Jersey Street.

Downtown Streetscape Phase I & II – The cracks will be repaired starting May 5th. The contractors method of replacement is in question. We are discussing the matter with the contractor.

Raccoon Creek Pedestrian Bridge – The plans are submitted to ODOT for review. We are on schedule for construction in 2015.

US 62 Two Way Left Turn Lane – We met with the consultant and ODOT on April 14th. We discussed how the project will be handled and the expectations of the consultant, Village and ODOT. We are awaiting a cost proposal for the project which is due to the office by May 2nd.

Businessman Parking Lot – We have the opportunity to use Permissive Vehicle Tax money to repay our Capital Improvement Fund for the curb work on S. Main Street. If we do that we can use the Capital Improvement Fund money to repave the Businessmans Parking Lot. The Permissive Vehicle Tax fund is collected by the County Engineer as part of our gas tax receipts.

Administration

Multi-Agency Radio Communication System (MARCS) Upgrade – The Police Department has been awarded a \$20,000 Department of Homeland Security grant towards the purchase of new MARCS radio equipment. MARCS is an 700/800 MHz radio and data network that utilizes state-of-the-art trunked technology to provide statewide interoperability in digital clarity to its subscribers throughout Ohio and a 10 mile radius outside of Ohio. The MARCS system provides statewide, secure, reliable public service wireless communication for public safety and first responders. The Village will cover the difference of costs for the system, which is approximately \$40,000. The Estate Tax fund will be utilized for this project.

Online Crime Tip App – We have received a grant for an app that allows tips to be sent to the Police Department without revealing their identity. We will receive tips through the web, Apple and Android App, and through text (sms) messaging.

Alcohol Use Policy – We have received an opinion from our Law Director on alcohol on public property. As our ordinance is now, we can allow alcohol consumption on public property under the “F” permit from the State. I am drafting a policy book that will be similar to New Albany’s event guidebook.

2014 Annual Budget – Our books are closed for 2013 and a report will be sent to Council before our March 18th meeting.

Village Email – We have switched our email address from xxxx@villageofjohnstown.org to xxxx@johnstownohio.org. The switch, as completed by a Village business, will now mirror our website address and use existing technology in house instead of paying a third party to host our email.

Transportation Asset Management Plan – Based on discussions at our March 4th meeting, I will be working with the Village Engineer (meeting scheduled for March 19th), Village Bond Counsel, Service Director and Finance Director to present a paving plan that will incorporate our immediate needs based on the TAM plan as well as our ability to repay any borrowed money.

Park & Recreation – A meeting was held on May 1st with the Licking County Park District Director Bob Williams. The meeting went very well and has sparked interest in Johnstown from the Park District and what our needs will be in the future for our residents.

Personnel

Utility Billing - The Service Department is investigating a migration to a third party vendor for water billing. Jack Liggett and Jean Moyer met with a company that handles billing for many Licking County communities including Heath, Newark and Reynoldsburg. We are analyzing the costs of the vender versus our staff and material cost to determine if the new system is cost effective.

Respectfully Submitted,



Jim Lenner

Jim Lenner requested that Police Chief Don Corbin and Attorney David Riepenhoff be included in Executive Session at the end of the meeting.

LEGISLATION

A. RESOLUTION NO. 2014-23 A RESOLUTION AMENDING THE WAGE AND SALARY STRUCTURE FOR AN EMPLOYEE OF THE VILLAGE OF JOHNSTOWN

Introduction/Public Hearing/Vote

Jim Lenner introduced the resolution and said that this is a promotion, not a step based on licensing. Currently Glen Hacker is a Class III Water Operator and has been working in the Chief Operator position for the past year. The position has been vacant for approximately four years and the pay raise has been accounted for in the budget.

David Keck moved to approve Resolution 2014-23 as presented. Mayor Sean Stanearth seconded and the vote was as follows: Bob Orsini; yes, Sharon Hendren; yes, Sean Stanearth; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes. **Motion passed 7-0**

OTHER BUSINESS - None

EXECUTIVE SESSION

Mayor Stanearth moved to enter into Executive Session for the purpose of discussing pending court action. Executive Session will include members of Council, Village Manager Jim Lenner, Police Chief Don Corbin, and Village Legal Counsel David Riepenhoff. Cheryl Robertson seconded and the vote was as follows: Sharon Hendren; yes, Sean Stanearth; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes. **Motion passed 7-0**

Executive Session began at approximately 7:30 p.m.

Executive Session concluded at approximately 8:44 p.m.

ADJOURNMENT: There being no further business to come before Council, David Keck moved to adjourn. Mayor Sean Stanearth seconded and all were in favor. **Motion passed 7-0.**

Thereupon, the meeting adjourned at approximately 8:45 p.m.

RESPECTFULLY SUBMITTED



Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED



Mayor Sean Stanearth

