Village of Johnstown
Regular Council Meeting Minutes
Tuesday, September 2, 2014

CALL TO ORDER
Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, September 2, 2014 at 7:03 p.m.

ROLL CALL: Cheryl Robertson; present, Bill Van Gundy; present, Bob Orsini; present, Sharon Hendren; absent, Mayor Sean Staneart; present, David Keck; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner-Village Manager, Jim Blair-Zoning Inspector, Don Corbin-Chief of Police, Josh Beaudinot – Lt. Police Department, Shad Green, Jack Liggett-Service Director, Glen Hacker-Service Department, Newt Long-Service Department, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Gordon Cromwell-Commander/American Legion Post 254 along with fellow members Charles Sullivan, Urvin Hartsock, Harry Galbraith, and John Bethia. Matthew Whited was also in attendance.

INVOCATION: Given by Mayor Sean Staneart

PLEDGE OF ALLEGIANCE

SWEARING IN: Auxiliary Police Officer Shad Green

Chief Corbin said that Shad has been with the department as a part time dispatcher since March of this year and wants to be a Police Officer.

Shad Green took the oath of office and was sworn in by Mayor Sean Staneart as an Auxiliary officer for Johnstown.

CORRESPONDENCE: None

APPROVAL OF MINUTES: August 5, 2014

Bill Van Gundy moved to approve the minutes as written. Cheryl Robertson seconded and the vote was as follows: Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; absent, Mayor

Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes. **Motion passed 6-0**

PUBLIC COMMENTS: Mayor Staneart opened the floor for Public Comment.

1. Bill Van Gundy addressed Chief Corbin and said that he would like to thank Officers Cooperrider, Smart, and Harper for assisting the Fire Department on a serious run the other day, they were very professional and the assistance was greatly appreciated.

There were no further comments and Mayor Staneart closed public comment.

LEGISLATION

A. RESOLUTION 14-39 - A RESOLUTION AMENDING RESOLUTION NO. 2014-01 AND SETTING COUNCIL MEMBER APPOINTMENTS TO THE SCHOOL DISTRICT LIAISON COMMITTEE THEREOF EFFECTIVE IMEDIATELY.

Mr. Lenner introduced the Resolution and said there was renewed interest in re-forming this committee and asked for any council members with interest to make it known. Mayor Staneart, Mr. Van Gundy, Mr. Keck, and Mr. Orsini said they would be interested.

Mayor Staneart moved to appoint the following to the School District Liaison Committee:

1. Sean Staneart
2. Bill Van Gundy
3. David Keck

*Alternate will be Bob Orsini

Carol Van Deest seconded and the vote was as follows: Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes. **Motion passed 6-0**

B. RESOLUTION 14-40 - A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH JAMES HARTZLER, AICP FOR THE COMPREHENSIVE REVISION OF THE VILLAGE ZONING AND SUBDIVISION REGULATION ORDINANCE

Mr. Lenner gave background on the resolution. The ten thousand dollars he is asking to use is money left in the Capital Improvements Plan from the park improvement. Fifteen thousand dollars was used for tables and benches, ten thousand was going to be used for mulch but that will not be purchased this late in the season. The zoning ordinance has not had a comprehensive update since 1983. The revision will be an investment into Johnstown's future by clarifying the zoning code therefor saving money on potential zoning disputes.

Carol Van Deest moved to approve Resolution 14-40. Cheryl Robertson seconded and the vote was as follows: Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes Bob Orsini; yes, Sharon Hendren; absent.

Motion passed 6-0

Jim Lenner said that Mr. Hartzler recommended appointing a committee to assist with the revision process and offer added input. Jim asked for advice from Council on the formation of a Zoning Ordinance Revision Committee. It was agreed that the Village should advertise the committee and accept letters of interest from Village residents.

C. <u>ORDINANCE 08-2014</u> - AN ORDINANCE AMENDING ORDINANCE 15-13, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING IT AN EMERGENCY

Mr. Lenner said this was discussed as part of the new Zenner water meter project and on March 18th it was voted on 7-0 to appropriate existing enterprise fund money out of the unencumbered balances to this project. The system is now operating correctly, we have been invoiced and the budget needs to be amended so we can pay the bill.

Bob Orsini moved to approve Ordinance 08-2014 as written. David Keck seconded and the vote was as follows: David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes. **Motion passed 6-0**

<u>OTHER BUSINESS</u>

1. Discussion of improvements to the Leased building - American Legion Post 254

Post Commander Gordon Cromwell discussed with Council several ideas the Legion has for changes/improvements to the leased building and property at 180 West Maple. The following topics were discussed:

a. Accessory storage behind the building: The Legion proposed purchasing a shipping container for extra storage that would sit in the parking lot behind the building. It would be painted possibly with a mural or screened with fencing. Council comments were that this should go before the Zoning Board as an accessory structure, how would this affect parking space requirements, lot line locations and the fencing on the property. Reservations were expressed on setting precedence for this type of container. Zoning Inspector Staff report to Council said that shipping containers used for storage buildings have been discouraged in the past however in this situation it may not be a problem due to the isolated location and the plan to blend it with the existing building. According to the lease agreement, to allow the building a vote is required by Village Council.

<u>MOTION:</u> Bob Orsini moved to send the shipping container issue to the Zoning Commission and legal.

Bill Van Gundy seconded and the vote was as follows: Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes. **Motion passed 6-0**

b. Interior upgrades to leased American Legion building: Mr. Cromwell said that they are in the process of interior upgrades and have added over $74,000 worth of equipment to the building. They now have most of the necessary equipment for their commercial kitchen and provided a floor plan to Council. They would still need to upgrade to an Ansul kitchen fire suppression system for the stove. The Legion has been in communication with Licking County Building Codes on requirements. Mr. Cromwell asked Council's permission to go ahead and put the plumbing in and install their equipment. Mr. Lenner said he would recommend anything installed be professionally done with copies of any applications, permits, approved permits, and copies of any inspections be submitted to the Village.

MOTION: Sean Staneart moved that Council approve the kitchen remodel with all proper permits and inspections being obtained.

Carol Van Deest seconded and the vote was as follows: Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes. **Motion passed 6-0**

c. Engraved bricks monument memorial sign: A concept drawing was submitted and described for Council. Location of the monument/memorial was discussed.

2. Determination of date forTrick-or-Treat: Council discussed a weeknight vs. a Sunday afternoon.

MOTION: David Keck moved that Beggar's Night be held on Thursday, October 30th, 2014 from 6:00 pm – 8:00 pm.

Cheryl Robertson seconded and the vote was as follows: Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes. **Motion passed 6-0**

3. New Albany Zip Code change: Jim Lenner said that in speaking with New Albany about the zip code change, Jennifer Chrysler would like to meet with at least three council members, for the purpose of more direct communication between the City of New Albany and Johnstown Village Council. Bob Orsini, Sean Staneart, Bill Van Gundy and Carol Van Deest expressed interest. Mr. Van Gundy said he would withdraw from the meetings if they could not have more than three.

4. Bill Van Gundy said that he would like the Safety and Service committee to coordinate another meeting to discuss what is to be done with Businessmen's parking lot.

5. Mayor Staneart said there would need to be two Executive Sessions; the first for considering employment of a Finance Director and the second being for Purchase or sale of property. Mr. Lenner said there would be no decision after.

EXECUTIVE SESSION #1: To consider the employment of a Finance Director

Bob Orsini moved to enter Executive Session. David Keck seconded and the vote was as follows: Bob Orsini; yes, Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes. **Motion passed 6-0**

Executive Session #1 began at 8:45 p.m. and ended at 9:06 p.m. with no decision after.

EXECUTIVE SESSION #2: To consider the Purchase or sale of property

Sean Staneart moved to enter Executive Session. David Keck seconded and the vote was as follows: Sharon Hendren; absent, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bob Orsini; yes, Bill Van Gundy; yes. **Motion passed 6-0**

Executive Session #2 began at 9:07 p.m. and ended at 9:26 p.m. with no decision after.

ADJOURNMENT: There being no further business to come before Council, David Keck moved to adjourn. Sean Staneart seconded and all were in favor. **Motion passed 6-0**

Thereupon, the meeting adjourned at approximately 9:27 p.m.

RESPECTFULLY SUBMITTED

Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart