# Village of Johnstown
# Regular Council Meeting Minutes
# Tuesday, October 21, 2014

**CALL TO ORDER**
Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, October 21, 2014 at 7:00 p.m.

**ROLL CALL:** Cheryl Robertson; present, Bill Van Gundy; present, Bob Orsini; present, Sharon Hendren; present, Mayor Sean Staneart; present, David Keck; present, Carol Van Deest; present.

**IN ATTENDANCE – STAFF:** Jim Lenner-Village Manager, Jack Liggett-Service Director, Don Corbin – Chief of Police, Officer Bowman, Officer Cooperider, Officer Smart, Officer Sherrod, Jim Blair-Zoning Inspector, Glen Hacker- Service Dept., Patti Barlitt-Service Dept., Tim Perry-Service Dept., Newt Long- Service Dept., Teresa Monroe-Clerk of Council

**IN ATTENDANCE – PUBLIC:** Dave Riepenhoff –Village legal counsel, Brian Smith, Kevin Riffe, Jerry Pulley

**INVOCATION:** Given by Councilwoman Sharon Hendren

**PLEDGE OF ALLEGIANCE**

**ACTION ON MINUTES:** None

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** Mayor Staneart opened the floor for Public Comments.

Hearing none, Mayor Sean Staneart closed the floor for Public Comment

**VILLAGE MANAGER'S REPORT TO COUNCIL: October 21, 2014**

## Council Committee and Commissions

**The Planning & Zoning Commission** met on October 15 to render its decision on the appeal made by Mr. Olinger. The appeal was to overturn the zoning inspectors interpretation of the zoning ordinance as it pertains to bringing the subject property up to code including but not limited to paving the driveway.

*Update – The Planning and Zoning Commission upheld the Zoning Inspectors decision with a 3-0 vote and Mr. Olinger will be terminating the contract with the bus company.

**Economic Development Policy Commission** – The JEDC has met twice and will hold its third meeting on October 22nd at the Old Horseshoe. The meeting is sponsored by Grow Licking County CIC and will involve an introduction to our analysis of strengths, weaknesses, opportunities and threats.

## Economic Development

**Future Business Park** – Nothing new to report.

## Private Development

Leafy Dell Phase 6 has been cut and storm sewers installed. Water continued to seep from the north bank. The contractor has installed extra drainage systems and we will continue to monitor. Final pavement will not happen until 2015.

## Capital Improvement Projects

**SR-37 Repaving** – We are still waiting striping of the school zone.

**Raccoon Creek Pedestrian Bridge** – Final design is almost complete. The right of way acquisition process has started and will finish this winter. Construction is scheduled for next summer.

**US 62 Two Way Left Turn Lane –** We continue to wait until ODOT releases their funding to start the design process. We expect release of funds by the end of 2014.

**Businessman Parking Lot –** We have requested but not received $67,000 from the Licking County Engineer. The Commissioners have approved a resolution but we have not received the check.

## Administration

**Finance Director Search** – The tentative start date is November 3rd.

**Multi-Agency Radio Communication System (MARCS) Upgrade** – Nothing new to report.

**Transportation Asset Management Plan** – We have received the first half of debt on October 16th. Ordinance #09-2014 allocates $1,250,000.00 to the CIP for design and construction. Ordinance #07-2014 allowed the Village to issue up to $2,500,000 for this purpose.

**Utility Billing –** We went through two cycles of the new bills. So far we have received positive feedback.

## Finance

In preparing to assemble to 2015 budget, I have reviewed the current income tax revenue received through Q3 (September 30). If we receive for Q4 what we average for the first 9 months, we will be $229,551.60 short in income tax revenue ($1,550,000.00 - $1,320,448.40).

As for the entire general fund revenue accounts, we are estimated to receive $1,671,645.73 by the end of this year. We have budged to receive $2,031,150.00. That is a difference of $-359,504.27

The 2014 general fund budget planned for $45,198.59 being used from the fund balance. We started 2014 with $656,939.92 in the general fund. With the planned expense of $45,198.59 the general fund balance will be $611,741.39. With lagging income tax and other general fund revenues, we could end the year with **$252,237.12** in the general fund.

Respectfully Submitted,

Jim Lenner

**POLICE CHIEF'S REPORT TO COUNCIL: October 21, 2014**

Chief Corbin provided Council with a year to date spreadsheet of statistical information numbering department arrests in several categories, calls dispatched, reports taken, and police hours worked. There was discussion between Chief and Council on the current number of officers, a wish for more officers, and the possibility of hiring part time officers.

Chief reported that the ALICE training held with officers and Johnstown-Monroe school staff went well.

**LEGISLATION**

**Bill Van Gundy moved to take Resolution 14-43 from the table**. Cheryl Robertson seconded and the vote was as follows: Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes. **Motion passed 7-0**

**A. Resolution 14-43 A resolution establishing a Zoning Task Force**

Council discussed the placement of applicants for the Zoning Task Force.

**MOTION:**

Bill Van Gundy moved to amend Resolution 14-43 to include five members for the Resident/Business category and to be named as follows: Elizabeth Schwartz, John Neibarger, Chris Ballard, Jeff Moore, and Tom Schwab. Sean Staneart seconded and the vote was as follows: Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; no, Carol Van Deest; yes, Cheryl Robertson; yes. **Motion passed 6-1**

**MOTION:**

Bill Van Gundy moved to approve Resolution 14-43 as amended. Sean Staneart seconded and the vote was as follows: Bob Orsini; yes, Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; no, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes.
**Motion passed 6-1**

**B. Ordinance 09-14** An ordinance amending Ordinance 15-13, the annual appropriation ordinance of the village of Johnstown to approve necessary changes of appropriations and declaring it an emergency.

Jim Lenner said the first appropriation is for electric bills that were submitted by the Service Director during the budget process and did not get entered in the line items correctly. The second appropriation is for legal services. The third appropriation is for the Capital Improvements Plan. The net effects are listed in the ordinance.

Mayor Staneart opened the Public Hearing; there were no comments for or against the Ordinance. Mayor Staneart closed the Public Hearing.

Carol Van Deest moved to approve Ordinance 09-14 as written. Sharon Hendren seconded and the vote was as follows: Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes.
**Motion passed 7-0**

**OTHER BUSINESS:** None

**EXECUTIVE SESSION** : To discuss Pending or Imminent Legal Matters

The Mayor requested Council members, Jim Lenner, Jack Liggett, and David Riepenhoff.

David Keck moved to enter Executive Session. Carol Van Deest seconded and the vote was as follows: Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes, Cheryl Robertson; yes, Bill Van Gundy; yes, Bob Orsini; yes, Sharon Hendren; yes. **Motion passed 7-0**

Executive Session began at 8:17 p.m.

There was no decision after

**ADJOURNMENT:** There being no further business to come before Council, David Keck moved to adjourn. Carol Van Deest seconded and all were in favor. **Motion passed 7-0**

Thereupon, the meeting adjourned at approximately 9:30 p.m.

RESPECTFULLY SUBMITTED

Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart