



Village of Johnstown Regular Council Meeting Minutes Tuesday, November 5, 2013

CALL TO ORDER AND ROLL CALL

Mayor Sean Stanearth Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, November 5, 2013 at approximately 7:10 p.m.

SWEARING IN – Mr. Robert Orsini took the Oath of Office and was sworn in as a Johnstown Village Council Member. Mr. Orsini was appointed and will fulfill the unexpired term left vacant by Mr. Kevin Riffe. Mr. Orsini's term will expire December 31st, 2015.

Roll Call: Mrs. Joyce Evans: present; Mr. Tom Fagan; absent, Mrs. Sharon Hendren: present; Mayor Sean Stanearth: present; Mr. David Keck: present; Mrs. Carol Van Deest: present; Mr. Bob Orsini: present.

IN ATTENDANCE – PUBLIC: Gordon Cromwell- American Legion Post 254

IN ATTENDANCE – STAFF: Jim Lenner- Village Manager/Planner, Jim Blair- Zoning Inspector, Jack Liggett-Service Director, Don Corbin-Chief of Police, Teresa Monroe-Clerk of Council

INVOCATION: Given by Mrs. Joyce Evans

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: October 15, 2013

Mr. Keck motioned to approve the October 15, 2013 minutes as presented. Mayor Stanearth seconded and the vote was as follows: Joyce Evans; yes, Tom Fagan; absent, Sharon Hendren; yes, Sean Stanearth; yes, David Keck; yes, Carol Van Deest; yes, Bob Orsini; abstain. **The motion passed 5-0 with 1 abstention.**

PROCLAMATION: Mayor Stanearth reviewed a Proclamation that he will sign on behalf of The Village of Johnstown, joining the American Cancer Society in the Great American Smoke out on Thursday, November 21, 2013.

PUBLIC COMMENTS:

Mayor Stanearth opened the floor for public comment. No comments were offered and Mayor Stanearth closed the floor for public comment.

Council Committee and Commissions

Planning & Zoning will meet on November 6th to discuss a lot split at 110 E. Jersey Street.

Economic Development Policy Committee (Mayor Staneart, Mrs. Van Deest, and Mr. Fagan) met on October 18th, 2013 to appoint the balance of the committee. We are still waiting acceptance for a few members. Once all members have accepted their invitation to the Committee, we will provide a list to Council.

Rec Center/American Legion Lease Committee (Mayor Staneart, Mrs. Evans and Mrs. Hendren) met on October 24th with members of the American Legion to discuss the lease opportunity. Both sides have to complete their due diligence and meet again.

Economic Development

Grow Licking County has developed a short list of target industries for recruitment to the Village. These industries are based upon area concentrations of employment/types of industry clusters where capacity appears to exist to locate and hire within these sectors.

Private Development

The Greens of Kyber Run will have a ribbon cutting on November 1st at 11am.

We have received and reviewed plans for Leafy Dell Phase 6 which includes a connecting road to Croton Road. Leafy Dell Phase 5 Section 2 included 22 new lots and over half are sold or are in contract. Council will be seeing a resolution of public infrastructure acceptance for Phase 5 Section 2.

Capital Improvement Projects

US-62 Repaving – This project has been completed.

Downtown Streetscape Phase I & II – Concrete was poured on the east side of S. Main Street on October 26th. Benches and trash receptacles will be delivered on October 29th. We were able to remove one utility pole that was no longer being used. We have placed the trash receptacles that were replaced as part of the project in locations around the Village such as Concord Road/Bike Path, Rec Center and Rolling Meadows Park.

Rec Shelter – The shelter is up and the concrete has been poured. The contractor must level the dirt around the shelter.

Raccoon Creek Pedestrian Bridge – We met with ODOT on October 28th to discuss the funding of the project. Construction of the bridge will be in 2015; not 2014 as originally scheduled.

Meadow Drive Drainage – A new basin has been installed in anticipation of the US 62 paving project. We have secured three easements to install storm pipe from US 62 down Meadow to an existing catch basin. This is the last known drainage problem on US 62. We are waiting on a start date from the contractor.

Administration

FEMA Flood Plain Mapping - The Federal Emergency Management Agency, Ohio Department of Natural Resources and Licking County recently completed a multi-year project to re-examine flood zones and develop detailed, digital flood hazard map. Some properties have been removed from flood hazard areas, while others have been added. I attended a meeting on October 29th to review the maps.

Water Bill Allocation – Residents will see a change in their allocation of water payments. This will NOT affect their total bill. We are not raising rates. We have changed the allocation of how the bill is distributed to the Village’s water and sewer accounts.

2014 Annual Budget – We continue to work on the 2014 budget. I would like to schedule a finance committee meeting to discuss the budget before the first public hearing on November 19th.

Moving Ohio Forward Grant – Demolition and asbestos abatement contracts have been executed therefore turning the structures over to the demolition contractor. We have not been told of a date for demolition.

Transportation Asset Management / CIP Prioritization Plan – We will be meeting with the Village Engineer for a series of meeting to develop the Village’s first data driven plan for capital improvements for our streets. The purpose of this work is to develop a long-term, risk based capital plan for transportation projects in the Village. The plan will provide a data based decision process that will assist the Village in making capital plans and budgets. The plan will consist of a series of workshops that will produce an Excel based spreadsheet that will be delivered to the Village. The next meeting is *October 3rd at 8am.*

Land Development – We are seeing more and more developers and property owners inquiring about our regulations as they pertain to development. For example, the Rice property across the street from the Village office was recently put up for sale. Another property seeing more action is at the corner of Clark Drive and US 62.

Personnel – We had a part-time dispatcher resign. Resolution #2013-31 asks for consent to hire another part time dispatcher.

Respectfully Submitted,



Jim Lenner

LEGISLATION

ORDINANCE 12-13 AN ORDINANCE AMENDING 505.08 NUISANCE CONDITIONS PROHIBITED TO REQUIRE CLEANUP OF ANIMAL WASTE 2nd reading/Public Hearing

Mr. Lenner recapped Ordinance 12-13 introduced at the previous Council meeting. This Ordinance stems from all of the complaints about downtown, and areas throughout the community where people are not picking up after their animals.

Mayor Stanart opened the Public Hearing; no comments were given either for or against. Mayor Stanart closed Public Hearing.

RESOLUTION 13-31 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPOINT A PART TIME/ON-CALL POLICE DISPATCHER. *Introduction/Public Hearing/Vote*

Mr. Lenner introduced Resolution 13-31. This resolution authorizes a part time Police Dispatcher to be appointed to fill a recent vacancy of the same position.

Mayor Stanart opened the Public Hearing; no comments were given either for or against. Mayor Stanart closed Public Hearing. Joyce Evans motioned to approve Resolution 13-31. Dave Keck seconded and the vote was as follows: Joyce Evans; yes, Tom Fagan; absent, Sharon Hendren; yes, Sean Stanart; yes, David Keck; yes, Carol Van Deest; yes, Bob Orsini; yes. **The motion passed 6-0**

ORDINANCE 13-13 AN ORDINANCE AMENDING ORDINANCE 07-12 THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING IT AN EMERGENCY. *Introduction/Public Hearing/Vote*

Mr. Lenner introduced Ordinance 13-13 as an emergency and necessary to correct the budget. Appropriation line item adjustments and explanations are as follows:

Appropriations:

1000-710-534600 Engineering Services	(increase)	\$70,755.00
1000-110-519000 Salaries - Officers	(increase)	\$33,800.00
1000-110-522100 Medical / Dental	P.D. (increase)	\$30,688.72
1000-310-522100 Medical / Dental	Rec. (increase)	\$ 4,228.02
1000-710-522100 Medical / Dental	Admin. (increase)	\$12,876.61
1000-720-522100 Medical / Dental	Mayors Ct. (increase)	\$ 8,164.56
1000-725-522100 Medical / Dental	Finance (increase)	\$ 4,838.16
2011-620-522100 Medical / Dental	Street (increase)	\$ 540.12
<u>5101-539-522100 Medical / Dental</u>	<u>Water</u> (increase)	<u>\$ 7,123.47</u>
NET EFFECT		+ \$173,014.66

Mr. Lenner explained each increase:

1. The Engineering Services increase is the amount we have paid for inspections for private development and we have received back this amount in revenue.
2. The Salaries-Officer Increase is for a full time Police Officer position that was added by Council Vote at the January 22, 2013 meeting amending the appropriations that had been previously been adopted on December 12, 2012.
3. The Medical/Dental Increases are an estimate of benefits (Department distinction added and highlighted), that were mistakenly left out of the budget. Mr. Lenner added that we found substantial savings in a new health plan for 2014 however it is offset by this mistake.

Mayor Staneart opened the Public Hearing; no comments were given either for or against. Mayor Staneart closed Public Hearing.

Joyce Evans motioned to approve Resolution 13-13. Sharon Hendren seconded and the vote was as follows: Joyce Evans; yes, Tom Fagan; absent, Sharon Hendren; yes, Sean Staneart; no, David Keck; yes, Carol Van Deest; yes, Bob Orsini; abstain. **The motion passed 4-1 with one abstention.**

OTHER BUSINESS

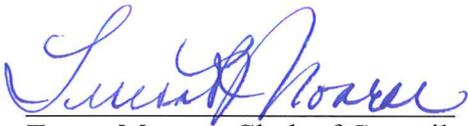
1. There will be a celebration open to the public for Kevin Riffe and his service to the Village of Johnstown in the hour prior to the next council meeting on November 19th from 6:00 pm – 7:00 pm.
2. Joyce Evans suggested that she would like a proclamation written for The Big Red Band and the honor they recently had of playing on the Pro football field of the Cleveland Browns.
3. Mayor Staneart would like to see a report on the breakdown of roads and roads projected for repair and timelines. Mr. Lenner said there is a detailed report that we recently had done and this will provide us with a plan for maintenance. Jack Liggett said there are several different repair processes for roadways that can be done to maintain depending on the severity of degrading before total failure is reached – we just need to balance which roads get repaired and with which process.

ADJOURNMENT

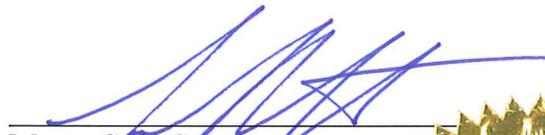
There being no further business to come before Council, Ms. Evans made a motion for adjournment; Mr. Keck seconded the motion and all were in favor. **Motion passed 6-0.**

Thereupon, the meeting adjourned at 7:41 p.m.

RESPECTFULLY SUBMITTED


Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED


Mayor Sean Staneart

