Village of Johnstown
Regular Council Meeting Minutes
Tuesday October 1, 2013

CALL TO ORDER AND ROLL CALL
Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday October 1, 2013 at 7:01 p.m.

Roll Call: Mr. Kevin Riffe: present; Mrs. Joyce Evans: present; Mr. Tom Fagan: present; Ms. Sharon Hendren: present; Mayor Sean Staneart: present; Mr. David Keck: present; Mrs. Carol Van Deest: present.

IN ATTENDANCE – STAFF: Jim Lenner-Village Manager/ Planner, Jim Blair-Zoning Inspector, Jack Liggett-Service Director, and Teresa Monroe-Clerk of Council.

IN ATTENDANCE – PUBLIC: Beth and Scott Campbell, Charlie Sullivan and Gordon Cromwell with American Legion Post 254, Scott Hummell with This Week News.

INVOCATION: Given by Mr. David Keck

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – September 17, 2013

Ms. Joyce Evans motioned to approve the September 17, 2013 minutes as presented; Mr. David Keck seconded. The vote was as follows: Kevin Riffe; yes, Joyce Evans; yes, Tom Fagan; yes, Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; yes, Carol Van Deest; yes. **The motion passed 7-0**

PUBLIC COMMENTS – Mayor Staneart opened the floor for public comment. Beth and Scott Campbell presented Councilmembers and the Village with historical photographs of Johnstown for the Village Council Chambers wall display. These photos are given from the Esther and Robert Hughes collection. Jim Lenner and Village Council expressed many thanks for the donation.

There being no further comments, Mayor Staneart closed the floor for public comment.

MANAGERS REPORT – Mr. Lenner submitted the following Manager's report to Council

October 1st, 2013

Council Committee and Commissions

Planning & Zoning will meet on October 3rd to review and prepare recommendations for text amendments to the downtown commercial and residential districts.

Economic Development Policy Committee (Mayor Staneart, Mrs. Van Deest, and Mr. Fagan) will need to set a date to discuss appointment of the remaining committee members. We will set a meeting in the near future to meet.

Rec Center/American Legion Lease Committee (Mayor Staneart, Mrs. Evans and Mrs. Hendren) will be setting a meeting in the next week.

Economic Development

We are working with Grow Licking County to develop a list of targeted industries for potential future employers in the Village.

Private Development

Greens of Kyber Run has completed Building #1 and #2 and submitted a water and sewer tap fee check for the remaining buildings.

We have received plans for Leafy Dell Phase 6 which includes a connecting road to Croton Road. Leafy Dell Phase 5 Section 2 included 22 new lots and over half are sold are in contract. Council will be seeing a resolution of public infrastructure acceptance for Phase 5 Section 2.

Capital Improvement Projects

US-62 Repaving – The planned completion date of the project is October 5th. That is when the contract receives penalties under their contract with ODOT.

Downtown Streetscape Phase I & II – Work has progressed nicely over the past two weeks. The west side is nearly completed. Work will begin on the east side within the next two weeks.

Rolling Meadows Park – The swing set has been installed by the service department. The swings are installed and we have started to reclaim the ground that was being overgrown with vegetation.

Rec Shelter – The old shelter house is torn down. We will have to bring in fill dirt to level the area and prevent any ponding water. The contractor started work on the new shelter but ran into an electric line.

Raccoon Creek Pedestrian Bridge –We are working with ODOT and the Engineer to determine the project schedule.

Meadow Drive Drainage – A new basin has been installed in anticipation of the US 62 paving project. We have secured three easements to install storm pipe from US 62 down Meadow to an

existing catch basin. This is the last known drainage problem on US 62. No start date has been determined.

Administration

Bigelow Park Dog Waste – We have installed dog waste bag station at Bigelow Park and Bike Path trailhead.

Competitive Bidding Ordinance – I will be introducing an ordinance at the next meeting to set the dollar amount of construction projects at $50,000 to mimic the 2012 change in state law.

Police Department Training – The Police Department held a training session on drug interdiction on September 23rd. Over 40 officers attended representing four county sheriff offices and ten municipal police departments. Chief Corbin, Lt. Boudinot and Ofc. Bowman organized the training.

2014 Annual Budget – The process of budgeting for next year has started.

Moving Ohio Forward Grant – We have received the asbestos surveys back on the property on N. Main and E. Coshocton. We will work with the City of Newark to determine the mode for removal and then demolition.

Transportation Asset Management / CIP Prioritization Plan – We will be meeting with the Village Engineer for a series of meeting to develop the Village's first data driven plan for capital improvements for our streets. The purpose of this work is to develop a long-term, risk based capital plan for transportation projects in the Village. The plan will provide a data based decision process that will assist the Village in making capital plans and budgets. The plan will consist of a series of workshops that will produce an Excel based spreadsheet that will be delivered to the Village. The next meeting is *October 3rd at 8am.*

Respectfully Submitted,

Jim Lenner

Jack Liggett commented that Evelyn Bailey inquired about when the trash receptacles would be installed for the downtown streetscape project because people are leaving trash on the sidewalk. Mr. Lenner said he would find out.

LEGISLATION

RESOLUTION 13-30 - A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS ON BEHALF OF THE VILLAGE AS REQUIRED FOR CONCORD ROAD –PHASE I. *Introduction, Public hearing, Vote*

Mr. Lenner introduced Resolution 13-30; this resolution would allow the beginning steps for improvements to Concord Road. Phase 1 has an estimated cost of $850,000 and the Village intends to apply for a grant of 71.25% of the estimated project costs and a loan for 23.75%. The Village would need 5% up front.

Mr. Keck motioned to approve. Ms. Van Deest seconded and the vote was as follows: Kevin Riffe; yes, Joyce Evans; yes, Sharon Hendren; yes, Tom Fagan; yes, Mayor Sean Staneart; yes, David Keck; yes, Carol VanDeest; yes.
The motion passed 7-0

OTHER BUSINESS

1. The Licking County Humane Society (LCHS) is looking for an agreement with the Village of Johnstown for prevention of cruelty to animals. Jim Lenner had been given a copy of the agreement and passed out copies for Councilmembers. Mr. Lenner highlighted facts in the agreement for discussion; LCHS has appointed a humane agent for investigating alleged acts of cruelty to animals in Licking County. LCHS is asking for the Village of Johnstown to pay a portion of the humane agent's salary and has determined that the Village's pro-rata share is $164.00 per month. Sharon Hendren said that she would be against this agreement. Carol Van Deest inquired on what other cities have entered into this agreement and how the dollar amount was calculated. Ms. Van Deest would also like to have some numbers and statistical information on how many of these animal reports there have been. Mr. Lenner said that this contract would need to be passed by Resolution and agreed to get the information requested before further review.

2. Mr. Lenner said that he, or Teresa Monroe, would be getting in touch with Council members for scheduling of Committee meetings.

3. Mr. Keck said that he got to tour the soon to open Old Horseshoe Restaurant and said he liked the menu, and thinks that the space is "unique and beautiful".

4. Ms. Van Deest asked about repaving Businessmen's parking lot and also the traffic flow of Pratt Street. Ideas were exchanged about parking and direction and possible improvements as this parking area is very important to the surrounding businesses. Jim Lenner suggested involving the local business owners and holding a community round table to get ideas and feedback. Ms. Van Deest said it would be important to have any meetings recorded. Jim Blair said that the Planning and Zoning Commission could possibly have a joint work session with Village Council. Mayor Staneart asked if we should wait until the Village has funds for the project or get ideas first. Mr. Lenner said that LCATS will be invited to assist.

RESIGNATION

Councilmember Mr. Kevin Riffe announced his resignation and said this would be his last Council meeting as he will be moving outside of the Village. Mr. Riffe said that he has enjoyed working at the Village of Johnstown and offered a message of encouragement to fellow Councilmembers to "not focus on just one thing, keep an open mind, and work together for the good of the Village." Staff and Council thanked him for his service.

ADJOURNMENT

There being no further business to come before Council, Kevin Riffe made a motion for adjournment; Mr. Keck seconded the motion and the vote was as follows: Kevin Riffe; yes, Joyce Evans; yes, Tom Fagan; yes, Sharon Hendren; yes, Mayor Sean Staneart; yes, David Keck; yes, Carol VanDeest; yes. **The motion passed 7-0**

Thereupon, the meeting adjourned at approximately 7:50 p.m.

Respectfully submitted

Teresa Monroe
Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart