

VILLAGE OF JOHNSTOWN, OHIO

Village of Johnstown
Administrative Offices
www.johnstownohio.org



599 S. Main Street
PO Box 457
Johnstown, Ohio 43031
Telephone: 740-967-3177
Fax: 740-967-3519

APPLICATION FOR USE OF VILLAGE FACILITIES

BIGELOW PARK, COUNCIL CHAMBERS –OR – SHELTER HOUSE

-Please Circle which facility applies-

REQUESTOR NAME: _____

CONTACT NUMBER # _____

EMAIL ADDRESS: _____

DATE OF APPLICATION _____

REQUESTED RESERVATION DATE _____

ASSOCIATED ORGANIZATION _____

WHEN APPLICABLE: Attach proof of Insurance Yes / No

BIGELOW PARK: Beginning at _____ a.m. / p.m. Until _____ a.m. / p.m.
Please provide a brief description of the project/event.

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COUNCIL CHAMBERS TIME: _____ a.m. / p.m. Until: _____ a.m. / p.m.
Council chamber key is available (on your reserved date and time) at the Johnstown Police Department, also located at 599 South Main Street, Johnstown, Ohio

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SHELTER HOUSE TIME: 10 a.m.–2 p.m. / 3 p.m.–7 p.m. / 10a.m.–7 p.m. (circle block of time)
Reservations and payments should be made at the Village Administrative Offices, located at 599 South Main Street, Johnstown, Ohio. Checks are to be made out to the Village of Johnstown. Office hours are Monday through Friday 8:00 a.m. until 4:30 p.m.

COST: \$50.00 for partial day OR \$75.00 for entire day

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The above name person has paid the assigned fee of \$ _____

If fee is being waved please name organization _____

Date Approved

Village Official