



Existing Driveway Changes or Improvements

Application number: _____ date: _____ No fee required

The undersigned is applying for a driveway permit, to **change add-on to or alter an existing driveway**. The following said permit to be issued on the basis of the information contained within this application. The applicant certifies that all information and **attached drawings** for this application are true and correct.

1. Applicant: _____
2. Property Address: _____
3. Day time phone number: _____
4. Will the proposed driveway change require any special conditions? Yes: ____ No: ____
5. Will the proposed change effect the pedestrian sidewalk? Yes: ____ No: ____

Brief description of work to be performed and reason for change: _____

All residential and or commercial driveways are required to be paved, no gravel driveways are permissible. A paved driveway can be blacktop, concrete or made of other solid materials such as but not limited to brick, stone or landscape pavers.

All the furnished information contained on this application and associated materials is accurate to the best of my knowledge.

Applicant's signature: _____ Date: ____/____/____

Office use only. THIS FORM IS NOT TO BE USED FOR A NEW DRIVEWAY

Date received in office: ____/____/____ by: _____

Date permit issued: ____/____/____ by: _____

Date of inspection if required: ____/____/____ by: _____