



New Business Inquiries and Contact Information

Initial contact date: _____ name, please print: _____

Cell phone: _____ Email: _____

Is this a startup business: _____ Existing: _____ Number employees: _____

Proposed business address: _____

Type of business: _____

TBD: Zoning district: _____ Allowed Yes: _____ No: _____

For zoning certificate requirements: refer to Chapter 1127:

1. Building square footage: _____
2. Paved parking spaces required: _____
3. Building frontage in feet: _____ Setbacks new buildings only : _____

Basic signage information: refer to Chapter 1177:

**One wall sign: external illumination only allowed
No greater than 3" in thickness required
Wall sign 1.5 square feet/lineal feet of building front**

**Monument sign one per lot: max size 50 square feet:
Max height 15' Internal or external illumination allowed.**

**Digital signs: no animation allowed, text changes allowed once per
24 hours.**

**All new business requests will be processed through the Zoning
Inspectors office. The Planning and Zoning Commissioners meet the
first and third Wednesdays of each month at 6:30pm or as needed.**