



**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, October 20, 2015**

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, October 20, 2015 at 7:00 p.m.

ROLL CALL: Cheryl Robertson; present, Bill Van Gundy; present, Bob Orsini; present, Sharon Hendren; present, Mayor Sean Staneart; present, David Keck; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner-Village Manager, Dana Steffan-Finance Director, Jack Liggett-Service Director, Newt Long-Service Department, Jim Blair-Zoning Inspector, Don Corbin-Police Chief, Josh Boudinot- Lt. Police Department, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Sherman Ryan, Jerry Pulley, Ben Lee, Ryan Green, Lewis Main, Debbie Gillum-This Week News, Yvonne Rose, Brian Rose, Alex Fala

INVOCATION: Given by Councilman David Keck

PLEDGE OF ALLEGIANCE

MOTION: Mayor Staneart moved to amend the agenda and add Executive Session after other business. The Executive Session purpose is to consider confidential negotiations with political subdivisions respecting requests for economic development assistance

Moved: David Keck

Second: Bob Orsini

Cheryl Robertson	Y
Bill Van Gundy	Y
Bob Orsini	Y
Sharon Hendren;	Y
Sean Staneart;	Y
David Keck;	Y
Carol Van Deest	Y

Pass 7-0; Presence requested of Jack Liggett, Newt Long, Dana Steffan, and Jim Lenner for Executive Session.

SWEARING IN: Auxiliary Police Officer Andrew Smith was sworn into office by Mayor Staneart

ACTION ON MINUTES: October 6, 2015 Special Council

Moved to approve as written: Bill Van Gundy

Second: Cheryl Robertson

Bill Van Gundy	Y
Bob Orsini	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
David Keck;	Y
Carol Van Deest	Y
Cheryl Robertson	Y

Pass 7-0

CORRESPONDENCE:

1. Letter to Service addressing the broken street sweeper and debris collecting on roadways and washing into storm drains.
2. Letter of appreciation for Officer Cooperrider
3. Letter of appreciation for Officer Cooperrider and Dispatcher Landis

PUBLIC COMMENTS: Mayor Stanearth opened the floor for Public Comment.

Sherman Ryan came to ask for an update on progress of suspected drug activity in Rolling Meadows subdivision discussed at last council meeting. Chief Corbin spoke generally to the matter and said specifics will not be discussed in open council. Mr. Ryan was invited to meet with Chief Corbin for further details and was also informed of the upcoming Safety and Service committee meeting. There were no further comments and Mayor Stanearth closed the floor.

DIRECTOR REPORTS: Attached to these minutes

Special mention by Chief Corbin during Police report of an excellent job well done by Officer Smart and Officer Anthony and their assistance in the apprehension of a wanted murder suspect.

LEGISLATION

A. ORDINANCE 23-2015 - AN ORDINANCE TO REPEAL SECTION 191.02(f) (1) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN REGARDING TAXATION OF PERSONS UNDER EIGHTEEN YEARS OF AGE. *Public Hearing/Vote*

This Ordinance was introduced and first read at the October 6, 2015 Council meeting.

Public Hearing: Brian Rose spoke against the ordinance urging Council to vote no. Mr. Rose said that he and his wife struggle administratively with their RITA filing every year and when you tie in 16 and 17 year old kids now having to file, the parents will most likely be the ones that will actually have to do it. "The kids work limited hours and it would not seem that the amount of administrative work vs. what would be generated could be that much." There were no further public comments and Mayor Stanearth closed the floor.

Council discussion: Councilman Orsini asked what the standard for this rule is; are we out of line by having it or not having it. Finance Director Dana Steffan replied that most communities do not tax minors so we would be in the minority. Mr. Orsini asked why this has come up. Ms. Steffan replied that in review of our tax code for the House Bill 5 updates, it was brought to our attention by our Law Director that if we were to want to change this rule then now would be the time to do it. Councilwoman Robertson said she also checked with RITA and could only find two other communities that taxed minors and she feels like it would have a negative impact and image for the village and financially would not be worth our while.

Mayor Stanearth asked for a motion to approve Ordinance 23-2015. No one moved to approve and **Ordinance 23-2015 died for lack of motion.**

B. ORDINANCE 20-2015 - AN ORDINANCE TO AMEND CHAPTER 191 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN REGARDING MUNICIPAL INCOME TAX

Public Hearing/Vote

Jim Lenner asked that this ordinance be tabled at the direction of the Law Director allowing for revision on the under 18 taxation rule. The amended version will have a final reading and Public hearing at the next Council meeting on November 3, 2015

MOTION: To table Ordinance 20-2015

Moved: David Keck

Second: Carol Van Deest

Sharon Hendren;	Y
Sean Stanearth;	Y
David Keck;	Y
Carol Van Deest	Y
Cheryl Robertson	Y
Bill Van Gundy	Y
Bob Orsini	Y

Motion to Table Passes 7-0

C. RESOLUTION 15-24 - A RESOLUTION TO ALLOW THE VILLAGE MANAGER TO PARTICIPATE IN OUTSIDE TEACHING ACTIVITIES *Introduction/Public Hearing/Vote*

Jim Lenner said this is the same opportunity he was given last year; it is an online class through Muskingum and he asked that he be permitted to teach again this year. Section 1 of the ordinance was changed by council to read "...that no Village equipment with the exception of phone and laptop... will be utilized"

Moved as corrected: David Keck

Second: Bob Orsini

Sean Stanearth;	Y
David Keck;	Y

Carol Van Deest Y
Cheryl Robertson Y
Bill Van Gundy Y
Bob Orsini Y
Sharon Hendren; Y

Pass 7-0

OTHER BUSINESS

1. Mayor Stanearth highlighted manufacturing day at Apex; over 200 attended.
2. Councilman Orsini asked Mr. Lenner to investigate and talk with the village Law Director on how new proposed laws for legalization of marijuana will affect the village and if we will have control on allowing smoking it in public places such as the town square. Depending on what that yields, he said he would like council as a body to consider how to be proactive in controlling what we allow to happen and not happen in our public squares.
3. Councilwoman Hendren asked about the assisted living home on Main Street. Mr. Blair said once the pharmacy is up and running which should be soon they will begin to advertise and take applications for residents.

EXECUTIVE SESSION

MOTION: To enter into Executive Session to consider confidential negotiations with political subdivisions respecting requests for economic development assistance. With members of council, Village Manager, Service Director, Chief Operator, and Finance Director. There will be no decisions after.

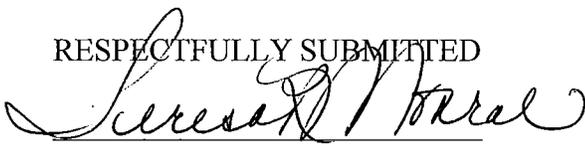
Moved: Bill Van Gundy
Second: David Keck

David Keck; Y
Carol Van Deest Y
Cheryl Robertson Y
Bill Van Gundy Y
Bob Orsini Y
Sharon Hendren; Y
Sean Stanearth; Y

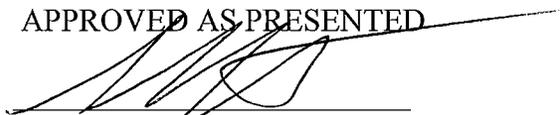
Pass 7-0; Executive Session began at 8:02 pm and ended at 8:50 pm

ADJOURNMENT: There being no further business to come before Council David Keck moved to adjourn, Mayor Stanearth seconded and all were in favor. Thereupon, the meeting adjourned at 8:52 p.m.

RESPECTFULLY SUBMITTED


Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED


Mayor Sean Stanearth



**Finance Director's Report to Council
October 20, 2015**

1. Income Tax revenues received to date are \$1.03M. Last year at this time we had received \$1.04M. To date, our receipts are only slightly lower than 2014 (this is good news considering the large tax refund we paid back in 2015).
2. Credit Card receipts –Our new contract with Official Payments is in place. We went live on October 1. The new transaction fees are as follows:

Water & Sewer Debit card - \$1.00
Water & Sewer Credit card - \$2.95
Police Citation Debit card - \$1.95
Police Citation Credit card - \$3.95

Note that Johnstown does not pay anything to use this service, nor does the Village collect any of these transaction fees. Also, there is no cap on payment amount as there was with the old contract.

3. Debt & TAM – The new Bond was delivered on October 14, 2015. Par Amount fell out to be \$1,290,000 with net premium of \$42,310. This new bond has retired the 2014 Series BAN Principal of \$1,250,000. The new Notes will be delivered near the end of October.
4. House Bill 5 – After the new Ordinance passes, I will send a copy to RITA for their files as evidence that we are authorized to collect income tax.
5. 2016 Budget – The process of drafting the budget is underway and running smoothly so far. You can expect the first draft at the November 3 Council meeting.
6. 2015 General Fund – Based on actual expenditures to-date and the remaining expected and known expenditures compared with the amounts in the approved budget, The General Fund is projected to be overspent by \$70K. Our current sources of income are not predictable to allow the Village to engage in any meaningful long-term planning for capital improvements, necessary street repairs, and general needs for our Police & Street Departments. Furthermore, the wages we pay our service staff are not competitive enough to retain employees. Since the beginning of the year, three employees from the Water/Sewer Department and one Police Officer have left with higher-paying job offers. Training & hiring costs and associated time are hurting our budget and our productivity. With the recent and expected growth of this Village and the fact that we will attain city status in 2020, it is necessary to begin considering an income tax increase to place in front of the voters. The credit repeal which was passed earlier this year will not sustain us into the future. Additionally, the repeal is has placed our residents on a non-level playing field with other Ohio municipalities who impose a higher tax rate in conjunction with a tax credit.

Please feel free to see me with any questions or concerns.

Dana Steffan, CPA
Finance Director

Jim Lenner
Village Manager

Jack Liggett
Service Director

Dana Steffan
Finance Director

Don Corbin
Chief of Police



Sean Staneart
Mayor

Council Members
Bob Orsini
Sharon Hendren
William Van Gundy
David Keck
Cheryl Robertson
Carol Van Deest

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September Council Report

Water

- 1) 13.532 million gallons produced.
- 2) Max day .635 million gallons.
- 3) Minimum day .398 million gallons.
- 4) 32 turn offs for non-payment.
- 5) Yearly fire hydrant maintenance and flushing has been started.
- 6) Yearly maintenance of main line valves in Concord Crossing, Concord East, Leafy dell and, other parts of town.
- 7) Water line repair made on W. Coshocton St.

Wastewater

- 1) Total flow 11.4 million gallons.
- 2) Max day .951 million gallons.
- 3) Minimum day .309 million gallons.
- 4) Grit classifier funnel failed due to age, new funnel has been purchased and installed.
- 5) Hauled biosolids to fields for land application.
- 6) Fixed issue with polymer feed rate on rotary press

Street

- 1) Continued repairing holes with cold patch around the village.
- 2) Storm sewer repaired on Edwards road.
- 3) Street sweeper is currently out of service.
- 4) Storm sewer catch basin on E. Coshocton St. has started to collapse we are currently waiting on quotes to replace this catch basin.
- 5) New catch basin top installed at Williams and Briarwood.



Repair of Edwards road storm sewer.



Repair of catch basin top at Williams and Briarwood

Johnstown Police Department



Chief of Police
Don Corbin

599 S. Main Street
P.O. Box 457
Johnstown, Ohio 43031

Phone 740-967-0911
Fax 740-967-6415

Police Dept Info and Stats For September 2015

We were dispatched to 252 calls of which 89 of them were 2 officer calls
We had a total of 1561 calls for service
There were 99 traffic stops
There were a total of 8 accidents
Our officers were in training a total of 16 hours
We handled 8 calls to assist Licking County Sheriff's Office
We responded to 19 Burglary Alarms
Officers were served with 16 subpoenas equal to 48 man hours
A total of 35 crimes were committed

September Info

- We had our annual firearms training, all passed.

Upcoming Events

- Johnstown Beggar's Night is scheduled for 10/29/15 from 6:00pm - 7:30pm

VILLAGE MANAGER'S REPORT TO COUNCIL

October 20, 2015

Council Committee and Commissions

The Planning & Zoning Commission – Met on October 7th to discuss three applications. The first application to grant variances for 36 W. Coshocton Street (Veneration CrossFit) was tabled. Two lot splits were approved. The first was on N. Oregon Street and the other on N. Main Street.

Economic Development Commission – We have not met recently. The next step is to review the draft plan, present any changes and have a meeting discuss the final draft. The JEDC will make a recommendation to Village Council for adoption.

Zoning Task Force – Staff and members of the Task Force met with the consultant on October 7th to discuss a draft zoning map. The first discussion with the Planning & Zoning Commission will be ~~October 21st~~. *NOV. 4*

Safety and Service – Will meet October 27th at 10am. Among other items we will discuss the recently submitted refuse contracts submitted on October 16th.

Economic Development

Future Business Park – The Village is currently in negotiations with the property owner to develop Phase 1 of the park. Due to confidentiality, no further information is available at this time.

Private Development

Leafy Dell Phase 5.2b – Final layer of asphalt has been laid. Eight items remain on the final inspection completion list.

Leafy Dell Phase 6 – The Service Director, Zoning Inspector and Village Engineer conducted final walkthrough with the developer. Approximately eight minor items need attention.

Capital Improvement Projects

Raccoon Creek Pedestrian Bridge – The bridge was set on September 30th. No major problems were reported with the road closure. Work continues to progress. We are keeping an eye on the landing pad for the jet truck to access the sanitary sewer to ensure it is installed to plan so we have no future problems with access.

US 62 Two Way Left Turn Lane – We received Phase 1 plans on September 11. Current estimated price is \$3,020,523.75. To date, I have not had time to review the costs against our financial commitment.

Downtown Utility Relocation – I have the estimates but have not submitted for funding to the Babcock Foundation.

Jersey Street Reconstruction – Letters to the property owners have been sent asking for donation of easements. Utility companies have been made aware of the project. Right of way negotiations have begun.

Concord Road I & II – AEP moved their poles on October 15 and 16. The last section from S. Main Street to Central Station is closed for the next three weeks. Lime stabilization will take place October 19-23. The final layer of asphalt will not be laid this year. We will wait until the spring to evaluate the projects, fix any problems, they lay the final layer of asphalt.

Mink Street Bridge – The Licking County Engineer finished the project on October 15th and is open to traffic.

Administration

Trick or Treat is scheduled for October 29 from 6:00pm to 7:30pm.

Village office closed November 11 for **Veterans Day**.

Angels & Astronauts Christmas parade is scheduled for December 5 at 10:00am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Lenner", written in a cursive style.

Jim Lenner