



**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, February 16, 2016**

CALL TO ORDER: Mayor Sean Stanearth Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, February 16, 2016 at 6:32 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Stanearth; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner-Village Manager, Dana Steffan-Finance Director, Newt Long-Service Department, Jim Blair-Zoning Inspector, Don Corbin-Police Chief, Josh Boudinot- Lt. Police Department, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Marla Kuhlman-This Week News, Andy Joseph, Brian and Yvonne Rose, Robert Roberts, Julie Stroud, Isaac Rush & Isaiah Rush – Westerville Boy Scout Troop 85

INVOCATION: Invocation given by Councilman Ben Lee

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES: February 2, 2016

MOTION: To approve as written

Moved: Sharon Hendren

Second: Cheryl Robertson

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y

Pass 7-0

CORRESPONDENCE: State of Ohio Liquor Control notice to Legislative Authority

Notification of a new D5 liquor permit issued for 854 West Coshocton Street. Council does not request a hearing.

PROCLAMATION: March as National Athletic Training Month

PUBLIC COMMENTS: Mayor Stanearth opened the floor for Public Comment. There were no comments and Mayor Stanearth closed the floor.

DIRECTOR REPORTS: Reports are attached to these minutes

- a. Finance
- b. Police

PRESENTATION: Open Gov Demonstration of Ohio Checkbook

Brian Chaney with Open Gov was present to give a demonstration on Ohio Checkbook. Open Gov partnered with the State of Ohio Treasurers office on an initiative to provide transparency of financial records and give the public access to municipality expenditures. Open Gov does offer other more in depth financial programs at an additional charge such as revenue reporting and budgeting. The link for the Village of Johnstown checkbook is Johnstown.ohiocheckbook.com

LEGISLATION

A. ORDINANCE NO. 02-2016 AN ORDINANCE ADOPTING SECTION 1171.26, "AS-BUILT FOUNDATION SURVEY," OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN *Introduction/Tabled ~February 2, 2016 ~ Public Hearing/Vote*

This ordinance was introduced and then tabled at last meeting pending addition of definitions for “foundation” and “structure”.

MOTION: To remove Ordinance 02-2016 from the table

Moved: Bill Van Gundy
Second: Carol Van Deest

Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 7-0

The definition for “foundation” and a definition of “structure” specific to this ordinance have been added in section 1(b) and were read aloud.

Public hearing: No one spoke for or against the ordinance.

MOTION: To approve Ordinance 02-2016 as amended

Moved: Carol Van Deest

Second: Sharon Hendren

Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	N
Ben Lee;	Y

Pass 6-1

B. ORDINANCE NO. 03-2016 AN ORDINANCE ACCEPTING CERTAIN COMPLETE INFRASTRUCTURE LOCATED IN LEAFY DELL, PHASE 5-2B, PURSUANT TO CHAPTER 1109 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN FOR COMPLETION AND MAINTENANCE IN THE INTEREST OF PUBLIC HEALTH AND SAFETY.

*Introduction/First reading ~February 2, 2016; **Public Hearing/Vote***

Leafy Dell Phase 5-2B has passed inspection and has been recommended for approval

Public hearing: No one spoke for or against the ordinance.

MOTION: To approve Ordinance 03-2016

Moved: Bill Van Gundy

Second: Sean Stanearth

Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Pass 7-0

The following Ordinances 04-2016 through 07-2016 were introduced and reflect a change to how the village allocates water and sewer revenues; this will not raise the current rate charged to residents. The allocation percentages will be evaluated annually by the Finance committee and the Finance Director.

C. ORDINANCE NO. 04 – 2016 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET WATER SERVICE RATES CHARGED BY THE VILLAGE OF JOHNSTOWN.

Introduction/First reading

This ordinance changes the allocation percentage for water service.

D. ORDINANCE NO. 05 – 2016 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET WATER DEBT SERVICE RATES CHARGED BY THE VILLAGE OF JOHNSTOWN

Introduction/First reading

This ordinance changes the allocation percentage for water debt.

E. ORDINANCE NO. 06 – 2016 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER SERVICE RATES CHARGED BY THE VILLAGE OF JOHNSTOWN

Introduction/First reading

This ordinance changes the allocation percentage for sewer rate.

F. ORDINANCE NO. 07 – 2016 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER DEBT SERVICE RATES CHARGED BY THE VILLAGE OF JOHNSTOWN

Introduction/First reading

This ordinance changes the allocation percentage for sewer debt.

Council asked Manager to verify whether or not the Charter addressed how the amounts are to be dispersed.

G. ORDINANCE NO. 08-2016 AN ORDINANCE AMENDING SECTION 1155.03, "CONDITIONAL USES," OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN.

Introduction/First reading

This ordinance would allow second story residential above existing commercial in the downtown GCC-1 zoning district as a conditional use. An application requesting the zoning text change was heard by the Planning and Zoning Commission on February 3rd where no one spoke against the application at the public hearing. The commission voted 5-0 in favor of recommending the text amendment to Council.

Council discussion resulted in the following:

1. Whether or not conditions can or should be listed by council in the actual ordinance
2. Look at the definition of "commercial structure", is this too vague - is there better language
3. Parking; adequacy and should there be a charge for tenants to have parking spaces
4. Allowing pets
5. Household trash
6. Crosswalk safety of increased foot traffic
7. Revise section 1(b) of the ordinance to also allow for single-family dwelling in addition to multi-family

H. RESOLUTION NO. 16-08 A RESOLUTION ESTABLISHING REGULAR MEETING DATES AND TIMES FOR CERTAIN VILLAGE COUNCIL COMMITTEES FOR THE 2016 CALENDAR YEAR. *Introduction/Public Hearing/Vote*

Committee meeting dates were established by council at last meeting and formulated into one resolution for better reference by all.

Public Hearing: There were no comments from the public for or against.

MOTION: To approve Resolution 16-08 as written

Moved: Lewie Main

Second: Ben Lee

Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y

Pass 7-0

OTHER BUSINESS

1. Add committee reports to agendas – committees that have met since previous session will offer a report to be given by the committee chair
2. Manager review forms will be passed out to council members

EXECUTIVE SESSION #1: Discussion; purchase of real property

MOTION: To enter into Executive Session with members of Council and Village Manager

Moved: Bill Van Gundy

Second: Sean Stanearth

Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y

Pass 7-0 Start time: 7:42pm End time: 7:52 pm

EXECUTIVE SESSION #2: Discussion; Economic development strategy

MOTION: To enter into Executive Session with members of Council, Village Manager and Andy Joseph

Moved: Bill Van Gundy

Second: Cheryl Robertson

Carol Van Deest; Y
Lewie Main; Y
Ben Lee; Y
Cheryl Robertson; Y
Sharon Hendren; Y
Sean Staneart; Y
Bill Van Gundy; Y

Pass 7-0 Start time: 7:56pm End time: 9:27 pm

ADJOURNMENT: There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Ms. Robertson seconded and the vote was as follows:

Lewie Main; Y
Ben Lee; Y
Cheryl Robertson; Y
Sharon Hendren; Y
Sean Staneart; Y
Bill Van Gundy; Y
Carol Van Deest; Y

Thereupon, the meeting adjourned at 9:28 p.m.

RESPECTFULLY SUBMITTED


Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED


Mayor Sean Staneart



**Finance Director's Report to Council
February 16, 2016**

1. Total 2016 Income Tax revenues collected to date is trending lower than 2015 by \$40K (18% decrease).
2. 2015 Year-End update. Employee W-2s and vendor 1099-MISC forms were mailed mid-January. I am currently working on 2015 financial statements, which are required to be completed and filed on-line by the Auditor of State by February 28, 2016. Our audit is expected to be performed this summer.
3. Water & Sewer rate allocation change. I have reviewed the 2016 projected year-end fund balances for Water Operations, Sewer Operations, Water Debt & Sewer Debt. Based on our current fee allocations, the 2016 year end balances will be heavily favoring the Water accounts and if we do not make a change, the Sewer accounts (operations & debt) will be underfunded and will not be able to meet their obligations. This was due to the fee allocation not being reviewed and adjusted on a regular basis. You will notice the ordinances to change the allocations in tonight's Council packet. Note: the overall water & sewer bill is not being affected. It is my goal to examine these account balances again in early 2017 and annually thereafter.
4. RITA tax conference. I attended a tax conference presented by RITA last week. Topics discussed included HB5 tax code changes, Ohio tax & local tax regulations.
5. BWC group rating. The Village is now able to enjoy a lower "group" rating with the Ohio Bureau of Worker's Comp due to the aging of our past claims. I will be attending Safety Council meetings throughout the year which also will help our rates to be lowered.

Please feel free to see me with any questions or concerns.

Dana Steffan, CPA
Finance Director

Johnstown Police Department



Chief of Police
Don Corbin

599 S. Main Street
P.O. Box 457
Johnstown, Ohio 43031

Phone 740-967-0911
Fax 740-967-6415

Police Dept Info and Stats For January 2016

We were dispatched to 207 calls of which 85 of them were 2 officer calls
We had a total of 1558 calls for service
There were 103 traffic stops
There were a total of 8 accidents
Our officers were in training a total of 20 hours
We handled 9 calls to assist Licking County Sheriff's Office
We responded to 18 Burglary Alarms
Officers were served with 21 subpoenas equal to 63 man hours
Total of 4 warrants served
A total of 21 crimes were committed

January Info

- 1/19/16 -Officer Anthony talked to local boy scouts about bike safety and how the dispatch center operates. (see photo)
- 1/23/16- Drugs were seized out of a Domestic Violence call that involved firearms. The caller was from the Mt Vernon area and saw a large amount of guns being taken out of an apartment and put in a vehicle, she was concerned for Police officers because of the incident with the Danville Officer. This call was on the same day as the Danville Officer's Funeral. (see photo)
- 1/23/16- Officer Green, Officer Smith, Officer Rutherford, Officer Heyward and Lt. Boudinot attended the funeral for Danville Officer Cottrell (see photo)
- Week of 1/25/16- The Police Dept participated with Ohio State Highway Patrol, Licking County Sheriff's Office and Utica PD with St Rt 62 enforcement initiative. The Police Dept made 22 traffic stops and 19 citations were issued. For the entire initiative there was 215 traffic stops and 101 citations issued.

Johnstown Police Department



Chief of Police
Don Corbin

599 S. Main Street
P.O. Box 457
Johnstown, Ohio 43031

Phone 740-967-0911
Fax 740-967-6415

Please see statistic graph

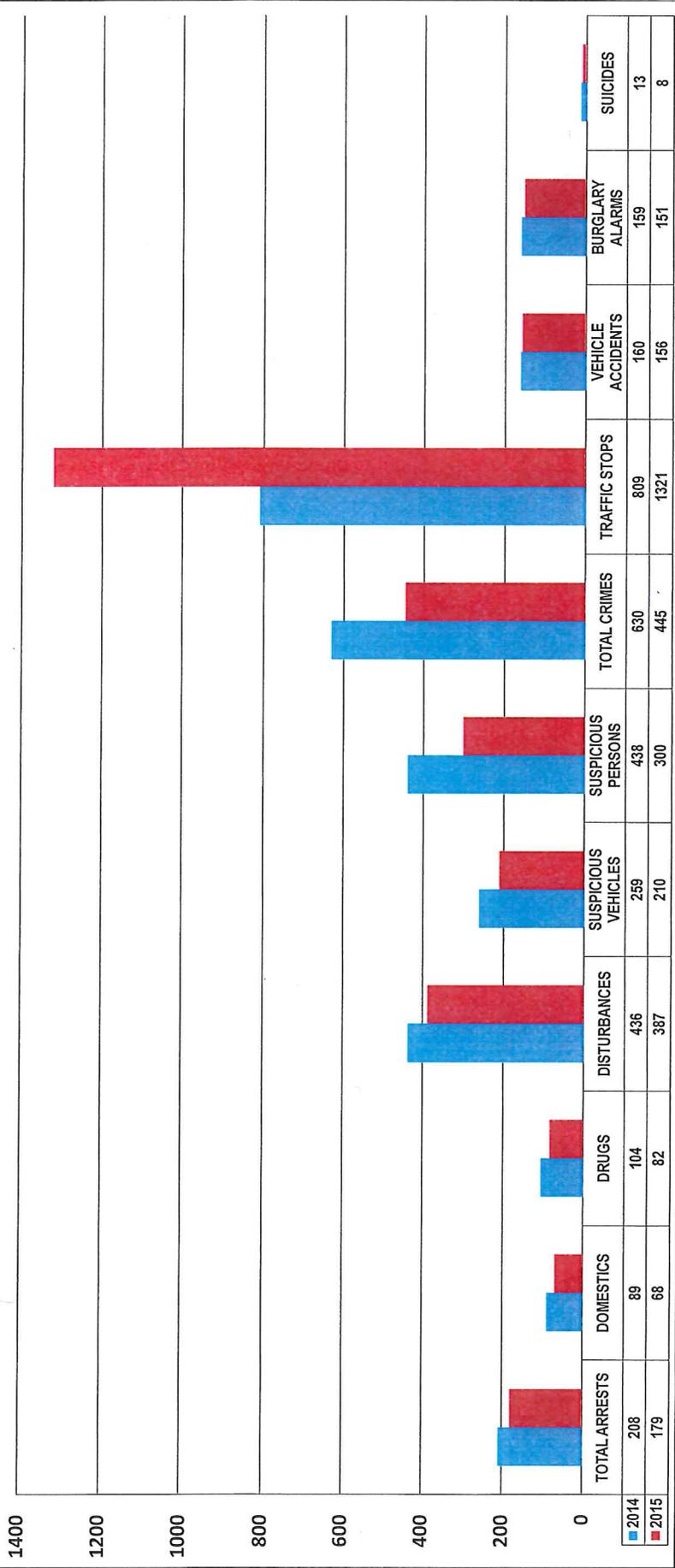
As we reflect on 2015 we managed to reduce crime in most areas. Our arrests and recovery rate is approximately 97%. We did arrest all violent offenders. We worked with the Drug Task Force to reduce drug activity. We worked traffic on St Rt 62 to reduce fatal accidents.

Listed below is the Police income from other sources along with money that was not spent from our budget. If there are any questions please contact me.

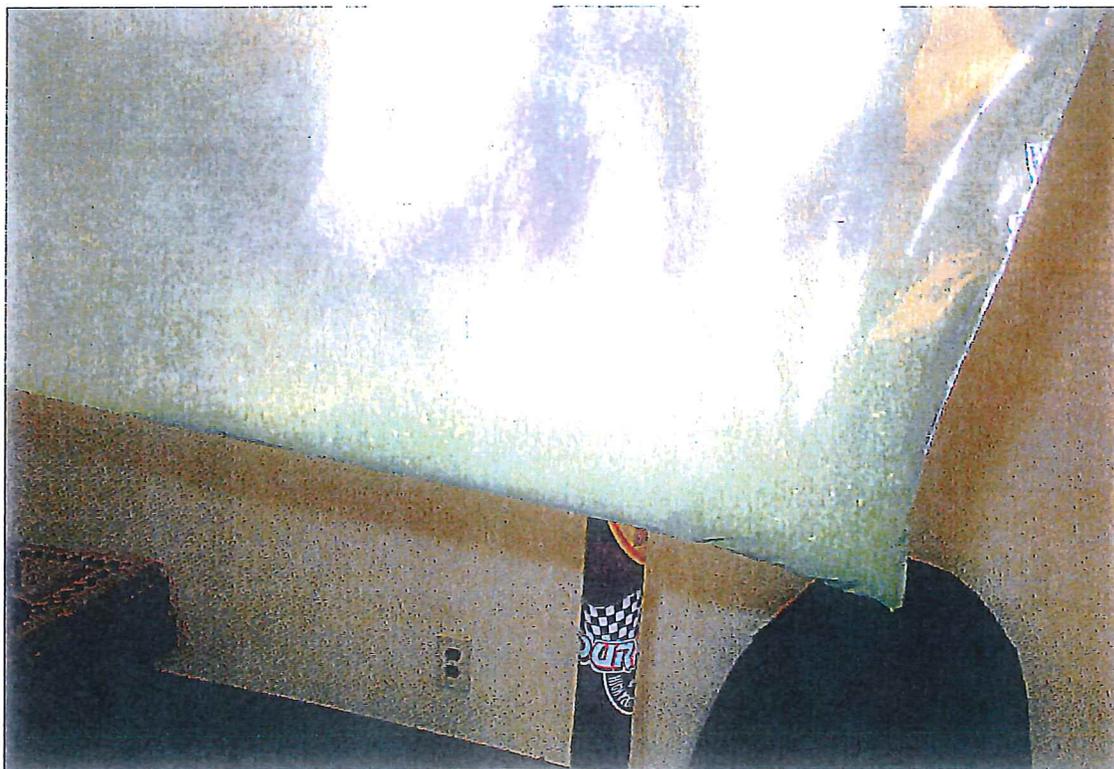
Income from Grants & Other

Drug Grant	\$1,200.00
MARCs Radio	\$20,000.00
Training	\$1,200.00
Mayor's Court	\$86,427.00
Municipal Court	\$551.00
Body Cameras	\$2,000.00
Money not spent from budget	\$53,380.00
Income Total	\$164,758.00

Johnstown Police Dept Statistics 2014-2015



DRUG ARREST



679.

Ashley Speck **Johnstown Police Department**

12 hrs ·

Thank you for taking the time to teach Andrew about bike safety laws and what happens when you get a 911 call. Andrew is no longer scared of the police. Andrew got to sit in the cruiser, see what the dispatcher does, see where the JPD asks questions, and where they get to park the cruisers. He had a blast. Thank you so much for all you do.



Jan. 18, 2014

Dear Officer Casperides,

We are now into this
"unanticipated journey" 4 months.
When it started you were the first
voice of reason and you guided
us as we took our first steps
of recovery. You pointed us in the
right direction and we took your
advice. It was the best advice
that we could have received. Thank
you.
We are in a better place now than
we could have anticipated. Thank you
for setting us on the right path.

Rebekah & Chris