Village of Johnstown
Regular Council Meeting Minutes
Tuesday, June 21, 2016

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, June 21, 2016 at 6:30 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Manager, Jack Liggett – Service Director, Newt Long-Service, Don Corbin-Police Chief, Dana Steffan – Finance Director, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Preston Hale – American Legion Post 254, Robert Roberts

INVOCATION: Invocation given by Mayor Staneart.

ACTION ON MINUTES: May 17, 2016

MOTION: To approve as written

Moved: Carol Van Deest
Second: Sharon Hendren

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y

Pass 7-0

PUBLIC COMMENTS: None

COUNCIL COMMITTEE REPORTS

Finance: 6/21/16 meeting; the committee reviewed the finance report and expenditures. Repair of the municipal building roof is possible out of next year C.I.P. Committee discussed support

for an income tax measure on the upcoming ballot and would want community discussion going forward.

Safety and Service: 6/15/16; Road projects were reviewed and are on pace. Mr. Lenner provided a 62 turn lane project update and said they he is continuing to look at a Right of Way ordinance for the village.

Zoning Commission: 6/15/16; The board has reached section seven on the Zoning Ordinance review.

Parks and Recreation: Special meeting will be held on June 22, 2016 at 3:30 pm

Economic Development: Welcome to Bleckmann U.S.A. LLC, new Johnstown company anticipates hiring 200 employees by the end of 2017.

School District Liaison: Nothing new to report; meeting next 7/5/16

Rules: No meeting scheduled

Personnel Board of Review: No meeting scheduled

DIRECTOR REPORTS : Reports are attached to these minutes.

a. Police; Chief Corbin reports that the Police Department received donations of clothing and equipment in the amount of $9400.00
b. Finance

LEGISLATION

A. ORDINANCE 30-2016 AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN *Introduction 6/7/16~* ***Second reading/Public Hearing/Vote***

Public Hearing: No comments were given from the public either for or against.

MOTION: To approve Ordinance 30-2016

Moved: Carol Van Deest
Second: Sharon Hendren

Ben Lee;	Y
Cheryl Robertson	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	N

Pass 6-1

B. <u>ORDINANCE 31-2016</u> AN ORDINANCE AMENDING ORDINANCE 25-15, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. ***Introduction/first reading***

This ordinance amends appropriation in the amount of $2000 for a grant received from The Energy Cooperative Round-Up program for the Rolling Meadows Park Playground.

C. <u>RESOLUTION 2016-23</u> A RESOLUTION IN SUPPORT OF AMERICAN LEGION POST 254 AND THE DISASTER PREPAREDNESS AND RESPONSE PROGRAM. ***Introduction/Public Hearing/Vote***

This Resolution supports the desire of American Legion Post 254 to become a Certified Disaster Response Post and their intent to be of help to the Village of Johnstown and our first responders in the event of a catastrophic event.

Public Hearing: No comments were given from the public either for or against.

MOTION: To approve Resolution 2016-23

Moved: <u>Lewie Main</u>
Second: <u>Sean Staneart</u>

Cheryl Robertson	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y

Pass 7-0

<u>OTHER BUSINESS</u>: None

<u>ADJOURNMENT</u>: There being no further business to come before Council, Mayor Staneart moved to adjourn, Ms. Van Deest seconded and all were in favor.

Thereupon, the meeting adjourned at 7:13 p.m.

RESPECTFULLY SUBMITTED

Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart

Johnstown Police Department

Chief of Police
Don Corbin

599 S. Main Street
P.O. Box 457
Johnstown, Ohio 43031

Phone 740-967-0911
Fax 740-967-6415

Police Dept Info and Stats
For May 2016

We were dispatched to 207 calls of which 76 of them were 2 officer calls
We had a total of 2070 calls for service
There were 371 traffic stops
There were a total of 10 accidents
Our officers were in training a total of 32 hours
We handled 10 calls to assist Licking County Sheriff's Office
We responded to 11 Burglary Alarms
Officers were served with 8 subpoenas equal to 24 man hours
Total of 0 warrants served
A total of 29 crimes were committed

May Info

- 5/9/16 Officer Smart and Officer May talked to approximately 80 people at the Church of Ascension about safety/security issues for seniors.
- 5/12/16 Speed trailer was placed on Elm St due to increased complaints on speeders in the area.

Johnstown Police Dept.

Thank you for giving us a tour of the Police station. It was very generous for you to open your doors to our young men! We value and appreciate your service to community! Thank You!

...SO much!

Dimetrius

Jack

Adam

+ as on

Austin

Myles

Charles

Arthur

Village of Johnstown
Administrative Offices
www.johnstownohio.org

VILLAGE OF JOHNSTOWN, OHIO

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Finance Director's Report to Council
June 21, 2016

1. Tax Revenue. Total 2016 Income Tax revenues collected to-date is greater than 2015 to-date by $228,000. We have collected $872,000 so far in 2016.

1. Insurance on Pumps. We received an insurance settlement totaling $32,129.54 from our insurance company for the incident on the Sewage Lift Station pumps that failed in February. This payment was net of our $5,000 deductible, and the submitted claim included overtime charges paid to our service department employees.

2. Insurance claim Pedestrian Pole. We have submitted and received payment on an insurance claim for the pedestrian pole that was struck by a truck driver on 5/23/2016. This is the pole on the Northeast corner of US 62 and OH 37 (B&T Insurance corner).

3. Electronic Data storage. I would like to see the Village move toward electronic data storage in the near future. Storage space for boxes is becoming scarce, and the employees could benefit from the time saved that is currently spent on searching boxes. Currently I am gathering price comparison data. Preliminary data shows a cost of around $14,000 for 1 TB of premise-based (and disaster-proof) storage space which would more than cover our needs.

4. Real Property Tax Exemption application. There has been no decision at this time regarding the tax exemption application. If approved, the Village would save $3,215.66 annually. I will pass along the decision as soon as I have it.

5. 2014-2015 Audit. The Village's biannual audit was performed on-site during the week of June 13th. Jennifer Agin, of Wilson, Philips, & Agin CPAs of Zanesville came to our office with two audit associates to performed the audit. This is the same firm that performed the 2012-2013 audit; they have been contracted by the Auditor of State. During the audit, Jennifer has communicated some minor findings that will be noted in the management letter of the audit opinion, as well as a more serious concern about bank cash balances. I am currently addressing these concerns with Jennifer, Ken Philips, and the Auditor of State's office. I expect to fully address them in the coming weeks.

6. Sources of Revenue & Future Outlook of Village. Johnstown has been fortunate that the village has been able to get by on a shoestring budget in the past few years, however our General Fund balance has been dwindling steadily and the time to address this issue is now. The Village's 1% income tax was imposed in 1971. Since then, Johnstown has experienced a 57% increase in population. During the past 45 years the complexity of Johnstown's road structure has increased, new regulations have dictated higher expenses, the desire for additional services and amenities has grown, all while state funding has decreased. With Johnstown's more recent and expected future growth, in addition to the fact that we will attain city status in 2020, it is necessary to consider other sources of income. Additionally, Council should address the concerns of the residents that were voiced in 2015 when Council voted to repeal the half-percent income tax credit. Increasing the overall tax rate, concurrent with granting a credit, will allow more tax revenues to remain here in Johnstown rather than another municipality. More money

remaining here in the Village can mean more safety services, improved parks & recreation facilities, and better street repairs. Our current sources of income are not predictable to allow the Village to engage in any meaningful long-term planning for capital improvements, necessary street repairs, and general needs for our Police & Street Departments. It is my firm recommendation that Council seriously consider placing an income tax measure on the November 2016 ballot with a reinstatement of the credit.

Please feel free to see me with any questions or concerns.

Dana Steffan, CPA
Finance Director