Village of Johnstown
Regular Council Meeting Minutes
Tuesday, July 5, 2016

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, July 5, 2016 at 6:35 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Manager, Jack Liggett – Service Director, Newt Long-Service, Jim Blair – Zoning Inspector, Josh Boudinot - Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Preston Hale – American Legion Post 254, Robert Roberts, Marla Kuhlman – This Week News

INVOCATION: Invocation given by Councilwoman Hendren.

ACTION ON MINUTES: May 23, 2016

MOTION: To approve as written

Moved: Bill Van Gundy
Second: Ben Lee

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y

Pass 7-0

ACTION ON MINUTES: June 7, 2016

MOTION: To approve as written

Moved: Bill Van Gundy
Second: Carol Van Deest

Ben Lee;	Y

Cheryl Robertson	Y
Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 7-0

CORRESPONDENCE: Park National Bank Difference Maker 2016 nomination form.

PUBLIC COMMENTS: None

COUNCIL COMMITTEE REPORTS

Parks and Recreation: 6/22/16; Invite letters will be sent out for the August 4, 2016 meeting to gauge support and interest for the formation of the Joint Park and Recreation District. Letters will be sent to Monroe Township, Jersey Township, Liberty Township, and the Johnstown School Board.

School District Liaison: Nothing new to report; was cancelled for tonight. Next meeting will be August 2, 2016. With the staff reorganization Jack Liggett will be the contact for school facility projects.

Zoning Commission: Next 7/6/16

Economic Development: 7/7/16 meeting was cancelled next will be 8/4/16; also need to set the fall meeting for the entire board.

Finance: Next 7/19/16

Safety and Service: Next 7/20/16

Personnel Board of Review: No meeting scheduled

Rules: No meeting scheduled

DIRECTOR REPORTS: Reports are attached to these minutes.

a. Service; it was noted that one of the plant pieces of equipment (floater) is aging (1979) and replacement cost is $300,000-400,000; staff is in the infancy of investigating costs of upgrading to a lime press that would reduce volume of storage, trips, and man-hours. This piece of equipment will need to be addressed within the next two years.

b. Manager; all easements have been secured for the Oregon/Williams storm sewer project and bids will open July 22, 2016 for three weeks; lines will go in the ground early fall.

Jack Liggett addressed Council;

1.) Regarding the large rain event this week saying storm sewers are not designed to handle the amount of rain flow we received all at once and many residents had basement flooding. Mr. Liggett said there has been some basement flooding in older homes that have their basement floors tied in with their sanitary sewers. Normal operation at the sewer plant processes 500,000 gallons per day and in this rain event it increased to 2.4 million gallons. These heavy rain events have become more frequent in past years; some improvements have been made however staff will begin to gather initial costs of getting the rain water out of the sanitary system. First steps will be to define where most of the problems were after the last two flash floods and then put together a plan for smoke testing that will tell us exactly what is being hit the hardest and what it will take to repair.

2.) Previously the wastewater plant received a $40,000 grant from the Ohio Water Development Authority to do a summer and a winter stream study to see if we could handle the new ammonia limits that the EPA is going to put out. For the winter testing Mr. Liggett reports that it looks like the village will meet the new standards for ammonia levels that come out in 2017; we are well below what the proposed limits are and the summer testing will be performed in August. A goal going forward is to find and apply for another grant for testing of phosphorus.

Preston Hale – American Legion Post 254 addressed Council;

A state inspector was out at the Post 254 building and wheelchair access is off for the front entrance and the restrooms; they are waiting on the full report.

LEGISLATION

A. ORDINANCE 31-2016 AN ORDINANCE AMENDING ORDINANCE 25-15, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction June 21, 2016~* ***Second reading/Public Hearing/Vote***

Public hearing: There were no comments from the public either for or against.

MOTION: To approve as written

Moved: Ben Lee
Second: Carol Van Deest

Cheryl Robertson	Y
Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y

Pass 7-0

B. <u>ORDINANCE 33-2016</u> AN ORDINANCE AMENDING ORDINANCE 25-15, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING IT AN EMERGENCY. ***Introduction/Public Hearing/Vote***

The $308.55 is Monroe Township proceeds for their items sold at the village auction. The $4499.59 is proceeds received from an insurance claim on a pedestrian crossing pole. The money for both is received; the Finance Director asks that this ordinance be passed as an emergency so the bills can be paid right away.

Public hearing: There were no comments from the public either for or against.

MOTION: To waive the second reading of Ord 33-2016

Moved: <u>Bill Van Gundy</u>
Second: <u>Sean Staneart</u>

Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	N
Ben Lee;	Y
Cheryl Robertson	Y

Pass 6-1

MOTION: To approve Ord 33-2016 as written

Moved: <u>Bill Van Gundy</u>
Second: <u>Sharon Hendren</u>

Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sharon Hendren	Y

Pass 7-0

<u>OTHER BUSINESS</u>:

1. Mr. Lenner said he will be riding in the Firemen's Festival parade this Saturday; all Council members are invited to ride if they would like.

2. Ms. Hendren said she has received positive comments about "stuff" outside of the shops for sale on Main Street. Planning and Zoning is reviewing legislation for café seating, currently, however items for sale are not permitted in the right of way.

3. Mr. Main asked about the status of the village financial audit; Mr. Lenner said he has not received any new information since the last update given to the finance committee.

4. All committee meetings will be held in the Council chambers so they are easily accessed by the public.

5. Mr. Main said he received inquiry on minutes being updated on the website; council clerk has been training a new employee and is working now to get caught up.

6. Mr. Van Gundy said there are many people cutting through side roads to get through the Jersey Street construction and reminded the public that Douglas Street is one way and Jersey Street is closed as signs dictate.

ADJOURNMENT: There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Ms. Robertson seconded; motion passed 7-0.

Thereupon, the meeting adjourned at approximately 8:00 p.m.

RESPECTFULLY SUBMITTED

Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart

Jim Lenner
Village Manager

Jack Liggett
Service Director

Dana Steffan
Finance Director

Don Corbin
Chief of Police

JOHNSTOWN
Ohio

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Sean Staneart
Mayor

Council Members
Ben Lee
Sharon Hendren
William Van Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest

June Council Report

Water

1) 32 turn offs for non-payment.
2) Received training from manufacturer on proper breakdown and maintenance of new lime silo pump.
3) Assisted Layton with Jersey St. water line service saddles.
4) Toured a waste lime sludge press in Massillon to compare its application to our plant.
5) A leak has been repaired on West Pratt St.
6) Due to a main break on Jersey St. a boil alert was issued for most of Jersey St. and all of Kyber Run. The boil alert was lifted as soon as possible with all lab results coming back good after initial testing.
7) Security gates are currently being installed.
8) Well # 2 was readjusted with an orifice plate to help control incoming flow.

Wastewater

1) Had a rain event day that lead to a flow of 2.5 MGD
2) Repaired the grinder in the head works building.
3) Repaired a failed actuator on digester #1
4) Attended training in Aurora for wastewater treatment and also attended a class where our plant was the topic of the ammonia study from a grant we have received with Great Lakes Environmental. This was a $40,000 grant in which we will be receiving free ammonia data from our stream as well as some top of the line testing probes.
5) Security gates are currently being installed.

Street

1) Continued repairing holes with cold patch around the Village.

MANAGER REPORT TO COUNCIL

July 5, 2016

Prepared by Jim Lenner, Village Manager

Council Committee and Commissions

The Planning & Zoning Commission – The planning and zoning commission met in a work session and successfully reviewed the first part of the revised zoning ordinance. The zoning commission will meet on July 6 to review legislation for the potential rezoning of 143 and 145 Edwards Road. They will also review legislation for café seating and vacation of an alleyway on Elm Street.

Economic Development

The village of Johnstown was featured in the quarterly newsletter of GROW Licking County. We were highlighted for the recent announcement of Bleckmann entering the US market.

Business Retention & Expansion - I met with Tech International along with representatives from GROW Licking County and Columbus 2020.

We are currently working with Bleckmann and Ohio Means Jobs Licking County for crafting a training program for their new hires.

I presented the Johnstown story to the economic development roundtable hosted by the Licking County Chamber of Commerce. I met with over 100 chamber members for a short period of time to explain all the great things happening in our town.

Private Development

We are still receiving numerous phone calls on a weekly basis about potential residential development. Some calls center around the possibility of finalizing already existing developments and some more for Greenfield sites.

Capital Improvement Projects

US 62 Two Way Left Turn Lane – I have received but not reviewed/approved the Phase II contract. This has been stated to be within the project budget.

Jersey Street – Work has progressed quickly. Work has moved to the eastern part of the project. The footers for the traffic signals have been poured. The Stormwater management system for the final section of this project has been installed.

Concord Road I & II – The project has been completed. We must now conduct a final walk-through and complete a punch out list.

Johnstown Bypass - No further discussion has taken place.

Oregon/Williams Storm Sewer Replacement - We have completed the signature process for all easements. We will soon prepare for bidding and construction in the fall.

Administration

Based on previous legislation I have moved people according to the 2016 reorganizational plan as presented to council. We will begin to migrate to the new responsibilities in the coming months.

I recently presented our success in our recycling program to a work group for Licking County recycling.

I attended the yearly mid Ohio regional planning commission village forum last week. Also attended the north east quadrant municipality forum in New Albany.

On July 18 at 9am Johnstown and Monroe Township will be hosting the monthly meeting of GROW Licking County.

I will be on vacation July 14-17.

Respectfully Submitted,

Jim Lenner - Village Manager