Village of Johnstown
Regular Council Meeting Minutes
Tuesday, August 2, 2016

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, August 2, 2016 at 6:33 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; absent, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Manager, Jack Liggett – Assistant Manager, Dana Steffan – Finance Director, Jim Blair – Zoning Inspector, Don Corbin – Police Chief, Josh Boudinot – Police Lt., Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Alex Fala, Robert Roberts, Brian and Yvonne Rose, Storm Strout, Courtney Peters

INVOCATION: Invocation given by Councilman Main.

ACTION ON MINUTES: July 19, 2016

MOTION: To approve as written

Moved: Ben Lee
Second: Carol Van Deest

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	A
Carol Van Deest;	Y

Pass 5-0 with one abstention

CORRESPONDENCE: None

CITIZEN COMMENTS NOT ON SCHEDULED AGENDA: None

COUNCIL COMMITTEE REPORTS

a. Safety and Service: 7/20/16; discussions with Police Department about upcoming needs in 2017 including aging cruisers, also discussed the Jersey Street construction area addressing resident complaints; citations are being issued to violators. Service Director gave an update on current street projects. Costs are being evaluated for security and upgraded monitoring of the administration building as well as Bigelow Park. Security gates are functional at the water and sewer plants.

b. School District Liaison: 8/2/16 school district cancelled; Next is 9/6/16 Service Director passed along information from Dale Dickson that the tornado siren located behind the High School is in the construction zone and has been disabled. The school district is requesting the village to remove the pole and relocate the siren; there are questions as to who is responsible for its relocation cost. Mr. Van Gundy said the schools report that construction is on schedule.

c. Parks and Recreation: Next; 8/3/16. The Joint Park and Rec district meeting is 8/4/16 at 6:00pm

d. Zoning Commission: Met 7/19/16; Regent homes came to propose combining neo-traditional lots in Concord Crossing East which would allow a larger and higher priced home to be built on the lots; the Board was receptive to the idea, no formal application has been receive as of yet. A meeting date between Council and the Planning and Zoning Commission is requested to discuss the procedure for zoning commission appeals; currently appeals are heard by Licking County.

e. Economic Development: Next is 8/4/16 10:00 am; nothing new to report

f. Finance: Met 8/1/16; the committee hosted a town hall meeting on July 26th to discuss local income tax; there were about 30 people -it was good conversation and participation. The income tax resolution is on tonight's council agenda.

DIRECTOR REPORTS

a. Service; Report attached to these minutes.

Additional discussion during the report; where funds came from for the security gates that were installed. Mr. Liggett said that $100,000 was approved in the budget for a storage garage that will not be built this year; a portion of those funds are being diverted to security at the water and sewer plants as well as beginning the I&I study. Mr. Liggett said the gates are a cost of about $9,000 and the I&I study is $11,200 so he is not spending nearly what was approved in the budget. Finance committee requested knowledge in the future of such swaps/changes made to CIP.

Bids were opened for the Oregon/Williams street storm sewer project; Layton Inc. gave the low bid of 69,642.00; this is a savings from the engineers estimate.

As requested by Council, Mr. Liggett supplied school crossing estimates given by the Village Engineer. Estimates at the minimum are $11,000 per crossing and at the highest with all the lights and sensors $27,200 per crossing.

b. Manager; Report attached to these minutes

In addition to the report review with council, Mr. Lenner said that he has not heard yet on the $500,000 CDBG Grant for Rolling Meadows or the $30,000 Nature Works grant but anticipates we should hear something soon.

LEGISLATION

A. **ORDINANCE NO. 27-2016** AN ORDINANCE ADOPTING CHAPTER 1167 VILLAGE CENTER AS A ZONING DISTRICT. *Introduction July 19, 2016,* ***Public hearing/Vote***

Public Hearing: No one spoke for or against

Mr. Main said that if this is to eventually be used for the downtown area, Café seating should be included; Council and staff agreed.

MOTION: To amend and include Café seating (per Ordinance 32-2016) as a permitted use

Moved: Bill Van Gundy
Second: Lewie Main

Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 6-0

Mr. Lee asked what defines Town Center; Mr. Lenner said as the strategic plan has not been updated yet there is no defined boundary at this time.

Mayor Staneart said that he would abstain on Ordinances 27 through 29-2016

MOTION: To approve Ordinance 27-2016 as amended

Moved: Carol Van Deest
Second: Cheryl Robertson

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	A
Bill Van Gundy	Y
Carol Van Deest;	Y

Pass 5-0 with one abstention

B. <u>ORDINANCE NO. 28-2016</u> AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF THE VILLAGE OF JOHNSTOWN. *Introduction/first reading July 19, 2016,* ***Public hearing/Vote***

Public Hearing: No one spoke for or against

Ben Lee said that he appreciates the development and the investment of the area but does not think that this area fits as defined in the Village Center text; he is concerned it is outside of what downtown means and the subjectivity of where Village Center is, is not defined. Mr. Lee said that due diligence was done and the surrounding residents seem to be in favor of the use and if they are ok with it then he is for it. Correction made to Section 1 as written: Village Commercial is corrected to Village Center.

MOTION: To approve Ordinance 28-2016 with Village Center instead of Village Commercial in section one.

Moved: <u>Bill Van Gundy</u>
Second: <u>Carol Van Deest</u>

Cheryl Robertson	Y
Sean Staneart;	A
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	N
Ben Lee;	Y

Pass 4-1-1 one abstention

C. <u>ORDINANCE NO. 29-2016</u> AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN. *Introduction/first reading July 19, 2016,* ***Public hearing/Vote***

Public Hearing: No one spoke for or against

Correction made to Section 1 as written: Village Commercial is corrected to Village Center.

MOTION: To approve Ordinance 29-2016 as corrected

Moved: <u>Bill Van Gundy</u>
Second: <u>Carol Van Deest</u>

Sean Staneart;	A
Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	N
Ben Lee;	Y
Cheryl Robertson	Y

Pass 4-1-1 one abstention

D. <u>ORDINANCE 32-2016</u> AN ORDINANCE AMENDING SECTIONS 1121.02 AND 1155.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN TO DEFINE AND ALLOW CAFÉ SEATING IN THE GCC-1 DISTRICT.
Introduction July 19, 2016; ***Public hearing/Vote***

Public Hearing: No one spoke for or against

MOTION: To approve Ordinance 32-2016 as written

Moved: Bill Van Gundy
Second: Carol Van Deest

Bill Van Gundy	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y

Pass 6-0

E. <u>ORDINANCE NO. 35 -2016</u> AN ORDINANCE TO VACATE A PORTION OF ELM STREET RIGHT-OF-WAY LOCATED IN THE VILLAGE OF JOHNSTOWN. *Introduction July 19, 2016;* ***Public hearing/Vote***

Public Hearing: No one spoke for or against

MOTION: To approve Ordinance 35-2016 as written

Moved: Lewie Main
Second: Sean Staneart

Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	Y

Pass 6-0

F. <u>RESOLUTION 2016-24</u> A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF JOHNSTOWN, AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2016, AN ORDINANCE TO ENACT AN INCREASE IN THE VILLAGE INCOME TAX RATE FROM THE CURRENT RATE OF ONE PERCENT (1.0%) TO A RATE OF TWO PERCENT (2.0%) TO BECOME EFFECTIVE ON JANUARY 1, 2017, FOR THE PURPOSES OF GENERAL MUNICIPAL OPERATIONS AND

SERVICES, INCLUDING, BUT NOT LIMITED TO, POLICE SERVICES, PARKS AND RECREATION, STREET MAINTENANCE, CAPITAL IMPROVEMENTS, AND RELATED COSTS OF THE VILLAGE ***Introduction/Public Hearing/Vote***

Public Hearing: No one spoke for or against

Finance committee chair Ben Lee said this Resolution is the formalized adoption by council on the wording that would be placed on the November 8, 2016 ballot. By statute, only the increase portion (one percent to two percent) is permitted in the wording for the ballot; as a greater proposal however, Exhibit A of this resolution (Ordinance 34-2016) references the overall proposal containing the one percent increasing to two percent and then giving a credit. Mr. Lee added that within Ordinance 34-2016 wording will include "at least" fifty percent credit and directed the clerk to change the draft. It was clarified that only this resolution is being voted on tonight so the income tax may be put on the ballot to the residents and only if passed by the voters would Ordinance 34-2016 then be passed.

Mr. Van Gundy said that he disagrees with the exhibit ordinance and the "at least" fifty percent, he feels it should state the exact percentage. Mr. Lee said the resolution needs to be passed for the deadline in getting the ballot language to the Board of Elections but the Finance Committee will meet and amend the exhibit ordinance to state the final percentage of the credit and it will be at a minimum fifty percent. Mr. Lenner said it will be an amended resolution specific to the Exhibit A; the resolution would not change.

MOTION: To approve Resolution 2016-24

Moved: Carol Van Deest
Second: Ben Lee

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y

Pass 6-0

Ben Lee said that in an effort to make sure any further questions are answered going forward from the public, Finance Committee and staff will host an additional town hall meeting in council chambers on October 25, 2016 6:00p.m. – 8:00 p.m. and also be available for questions and discussion at Hot Spot Coffee House on September 17, 2016 10:00 a.m. – 12:00 p.m. Mayor Staneart said an informational mailer may be helpful to residents as well.

G. RESOLUTION 2016-25 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH LAYTON, INC. FOR THE OREGON-WILLIAMS STREET STORM SEWER IMPROVEMENTS ***Introduction/Public Hearing/Vote***

Councilman Van Gundy said that he would abstain from conversation on this resolution because he has property on Williams Street.

Public Hearing: No one spoke for or against

Mr. Main asked if the Finance Director could certify that the funds are available and/or are in the process of being collected. Finance Director Dana Steffan and Mr. Lenner confirmed that yes; Ohio Public Works Commission (OPWC) has confirmed funds for a loan; amortized over twenty years, zero percent interest, obligation each year is approximately five thousand dollars.

MOTION: To approve Resolution 2016-25 as written

Moved: Sean Staneart
Second: Carol Van Deest

Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	A
Carol Van Deest;	Y
Lewie Main;	Y

Pass 5-0 with one abstention

OTHER BUSINESS:

1. Council determined Trick-or-Treat for 2016 will be on October 31st 6:00 p.m. – 7:30 p.m.

2. Mr. Main asked the Finance Director to update Council on the audit; Ms. Steffan said that at this time an extension has been granted by the State; she is still reconciling and continuing to work with the auditors and hopes to complete the audit by the end of September if not sooner.

ADJOURNMENT: There being no further business to come before Council, Ms. Van Deest moved to adjourn, Mr. Van Gundy seconded and all were in favor; motion passed 6-0.

Thereupon, the meeting adjourned at 8:53 p.m.

RESPECTFULLY SUBMITTED

Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED

Mayor Sean Staneart

Jim Lenner
Village Manager

Jack Liggett
Ast. Village Manager

Newt Long
Service Director

Dana Steffan
Finance Director

JOHNSTOWN
Ohio

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Sean Staneart
Mayor

Council Members
Ben Lee
Sharon Hendren
William Van Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest

July Council Report

Water

1) 30 turn offs for non-payment.
2) Jack, Newt and, Rick attended an AWWA training session in Columbus.
3) Assisted Layton with Jersey St. water line service saddles.
4) We have preformed 5 energy curtailments.
5) Hauled lime to farmers field.
6) A leak has been repaired on South Oregon St.
7) Security gates have been installed and are working well.

Wastewater

1) Blower #1 motor has failed and a new one has been order to replace it.
2) Repaired the grinder in the head works building.
3) We have preformed 5 energy curtailments.
4) Biosolids have been applied to farmers field.
5) Security gates have been installed and are working well.
6) Replaced liners in grit classifier arguer.

Street

1) Continued repairing holes with cold patch around the Village.
2) Street sweeping is on its regular schedule around the Village.
3) Continued clearing brush in the back of Hannah's park.

MANAGER REPORT TO COUNCIL

August 2, 2016

Prepared by Jim Lenner, Village Manager

Council Committee and Commissions

The Planning & Zoning Commission – We will hear an application to divide a piece of property and add it to another adjoining property on E. Douglas St.

Economic Development

I met with the executive board of GROW Licking County and representatives of Columbus2020. We are still working on details of a mission trip to collaborate with potential Bleckmann customers. This will be at no cost to the Village.

Johnstown has six (6) active projects with Columbus2020.

Business Retention & Expansion - I met with Tech International along with representatives from GROW Licking County and Columbus 2020.

We are currently working with Bleckmann and Ohio Means Jobs Licking County for crafting a training program for their new hires.

We are working with the Workforce Innovation Center through COTC for an executive training program for our manufacturing companies.

Private Development

We have met with another developer who has shown interest in purchasing the remaining lots and property of Concord Crossing East.

Capital Improvement Projects

US 62 Two Way Left Turn Lane – The Phase II kick off meeting will be held the week of August 8th.

Jersey Street – Storm sewer and curbing has been installed.

Concord Road I & II – We have completed the walkthrough and the contractor is working on the punch list items.

Johnstown Bypass - Jack and I will be meeting with the County Engineer to discuss the concept of the bypass the week of August 1.

Oregon/Williams Storm Sewer Replacement - Bids were opened July 22nd. The low bidder was Layton, Inc. A resolution to award is included in the August 2nd council packet.

Administration

I am working on a financing plan for council to consider the concept of combining the businessmen's parking lot, Phallen Street and slant parking area. More details will be made available in the future.

Lt. Boudinot is working with myself and a contractor on a price for new audio/video equipment for the police department, admin office lobby, council chambers and downtown (Bigelow Park).

Phase II of the Western Licking County Accord is underway.

On July 18 Johnstown and Monroe Township hosted the monthly meeting of GROW Licking County at Apeks.

Respectfully Submitted,

Jim Lenner - Village Manager