



**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, October 4, 2016**

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, October 4, 2016 at 6:33 p.m.

COUNCIL ROLL CALL: Lewie Main; absent, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; absent, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Manager, Jack Liggett – Assistant Manager, Jim Blair – Zoning Inspector, Don Corbin – Police Chief, Josh Boudinot – Police Lieutenant, Newt Long – Service Director, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Alex Fala, Myra Belli, Brian and Yvonne Rose

INVOCATION: Invocation given by Councilman Ben Lee.

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES

1. MOTION: To approve **September 20, 2016** Regular Council

To approve as written

Moved: Cheryl Robertson

Second: Carol Van Deest

Ben Lee;	Y
Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	A
Carol Van Deest;	Y

Pass 4-0 with one abstention

2. September 27, 2016 – Special Council

MOTION: To approve as written

Moved: Bill Van Gundy

Second: Ben Lee

Cheryl Robertson	Y
Sean Staneart;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Ben Lee;	Y

CORRESPONDENCE: None

Councilman Lee asked about the resident complaints from previous meeting regarding 87 E. Jersey St. Mr. Blair said that he has sent letters to the property owner and the resident renters.

CITIZEN COMMENTS

1. Myra Belli – 76 Yardner Street; asked Council to consider giving lower income residents a reduction on water bills; she referred to a similar Franklin County program. Currently Johnstown has no program for such a reduction; Mayor Stanart said that Council would take it under consideration and see if anything would be possible.

COUNCIL COMMITTEE REPORTS

- a. **School District Liaison** – Bill Van Gundy reports discussions on options for the cross walks and traffic signals in Leafy Dell and the new elementary; placements are still in the discussion stage and are being added to agenda for Safety and Service committee.
- b. **Planning & Zoning Commission** – Mayor Stanart reviewed the O'Reilly's Auto Parts building design plans and discussions on sidewalk placements.
- c. **Finance** – Ben Lee reviewed the budget timeline. There will be a fact sheet insert being mailed with the October water bills that will give information to residents on the income tax measure.
- d. **Safety and Service** – Conversations on the Capital Improvement projects; review of what is needed, costs, funding and what we can afford in the budget.
- e. **Parks and Recreation** cancelled the 10/5/16 meeting. Jack Liggett updated Council on the grant work for the Rolling Meadow Project and said the Ohio Historical Society is getting Requests for Qualifications for archeological services to ensure there are no mastodons or Indian burial grounds in that area; at this time the grant looks like a “go” but unsure how much if any excavation for historical artifacts could cost. MORPC is discussing connectivity of parks and bike paths, doing a study to find where the gaps are.
- f. **Economic Development** – 10/7/16 webinar on medical marijuana and surrounding laws then Manufacturing Day open house at APEKS. Agenda item for next meeting – Business Park development.
- g. **Rules** – nothing scheduled
- h. **Personnel Board of Review** – nothing scheduled

DIRECTOR REPORTS

a. **Service;** Newt Long reviewed his report with Council. Director report attached to these minutes

b. **Manager;** Jim Lenner reviewed his report with Council; additionally, Elizabeth Schwartz has resigned from the Planning and Zoning Commission; the Village is accepting letters of interest for an open seat ending in 2017. Mr. Lenner said that as we watch what the State is doing with the medical marijuana program, many communities establish their own control groups to make sure that interests are met and various organizations are heard; he provided a scope and worked with Council to put together a working group of people that could possibly assist the village in crafting the rules and regulations. A Council Resolution will follow.

LEGISLATION

A. ORDINANCE NO. 37-2016 An Ordinance regulating the use or occupation of all public right-of ways in the Village of Johnstown, the issuance of right-of-way permits to persons for such use or occupancy and to set forth the policies of the village related to its public Right-of-Ways (ROW) *Introduction, First reading-9/20/16 Public Hearing/Vote*

Public Hearing: There were no public comments either for or against.

MOTION: To approve as written

Moved: Bill Van Gundy

Second: Sean Stanear

Sean Stanear;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Ben Lee;	Y
Cheryl Robertson	Y

Pass 5-0

B. RESOLUTION 2016-33 A Resolution authorizing Village of Johnstown to prepare and submit an application to participate in the Ohio public works commission State Capital Improvement and / or Local Transportation Improvement Program(s) and to execute contracts as required *Introduction/Public Hearing/Vote*

Jack Liggett said this is the second of two projects this year for Ohio Public Works; this is for lime stabilized base and paving and storm sewer work on Westview and Westview Ct. This is a \$250,000 project and this resolution gives approval to submit an application to the Ohio Public Works Commission for funding. Mr. Liggett said that he is asking to apply for a 49% grant and 51% to be paid with village funds.

Public Hearing: There were no public comments either for or against.

MOTION: To approve as written

Moved: Cheryl Robertson

Second: Ben Lee

Bill Van Gundy	Y
Carol Van Deest;	Y
Ben Lee;	Y
Cheryl Robertson	Y
Sean Stanear;	Y

Pass 5-0

OTHER BUSINESS

1. Mayor Stanart said that he received resident complaints that semi-truck drivers are using loud engine brakes (Jake-break) in town and asked the Police Department to be on the lookout and enforce the ordinance.

EXECUTIVE SESSION: For the purpose of discussing Confidential Business Information of an Applicant for Economic Development Assistance with members of Council, Village Manager and Assistant Village Manager.

MOTION: To enter Executive Session for the purpose of discussing Confidential Business Information of an Applicant for Economic Development Assistance; with members of Council, Village Manager Jim Lenner, and Assistant Manager Jack Liggett.

Moved: Bill Van Gundy
Second: Cheryl Robertson

Carol Van Deest; Y
Ben Lee; Y
Cheryl Robertson Y
Sean Stanart; Y
Bill Van Gundy Y


Pass 5-0 Executive Session 7:45 p.m.

ADJOURNMENT: There being no further business to come before Council, Mayor Stanart moved to adjourn, Mr. Van Gundy seconded and all were in favor; motion passed 5-0.


Thereupon, the meeting adjourned at approximately 8:00 p.m.

RESPECTFULLY SUBMITTED

APPROVED AS PRESENTED



Teresa Monroe, Clerk of Council



Mayor Sean Stanart

Jim Lenner
Village Manager

Jack Liggett
Assistant Manager

Newt Long
Service Director

Dana Steffan
Finance Director



Sean Staneart
Mayor

Council Members
Ben Lee
Sharon Hendren
William Van Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest

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September Council Report

Water

- 1) 48 turn offs for non-payment.
- 2) Jack and Newt attended the OAWWA training session in Cincinnati.
- 3) The air compressor unit went out on the carbon dioxide tank causing the top blow off to pop. The compressor was fixed that afternoon and appears to be working well now.
- 4) We have preformed our mandatory energy curtailment for the year.
- 5) Zenner will be in this month to work on around 100 meters that need an updated ETR installed on the meter. This in no way affects the meter other than transmitting data to the outside reading unit.
- 6) Several curb stops were dug up and repaired around town due to various issues.

Wastewater

- 1) As a part of the CIP budget a new grinder has been ordered for the headworks building.
- 2) We have preformed our mandatory energy curtailment for the year.
- 3) Smoke testing around the Village is going well and we hope to have a majority of this work done in the near future.

Street

- 1) Continued repairing holes with cold patch around the Village.
- 2) Street sweeping is on its regular schedule around the Village.
- 3) The new storm sewer being installed between Main St. and Williams St. is coming along well and will be completed by the end of October on schedule.
- 4) Jersey St. is substantially completed and we are currently working on getting punch list items completed with the contractor.

VILLAGE MANAGER REPORT TO COUNCIL

October 04, 2016

Council Committee and Commissions

The Planning & Zoning Commission – We will hear a variance application for a deck in the Leafy Dell neighborhood and the first look at O'Reilly's Auto Parts Store.

Economic Development

Project Twist - Representatives from Columbus2020, GROW Licking County, CTEC, COTC, Thirty One Gifts and others welcomed the team from Project Twist for a facility tour and discussion. We are currently in the top three.

Johnstown has five (5) active projects with Columbus2020.

Business Retention & Expansion - I met with a local company who has indicated their interest in completing a 15,000 square foot expansion within the next year.

We continue to work with Bleckmann and Ohio Means Jobs Licking County for crafting a training program for their new hires.

We are working with the Workforce Innovation Center through COTC for an executive training program for our manufacturing companies.

I participated with GROW Licking County and Columbus 2020 in a business recruitment trip to Chicago. Over four days we made contact with over 12 companies as well as the German American Chamber of Commerce.

I attended the ICMA annual conference in Kansas City where I facilitated a discussion of 30 small communities dealing with infrastructure deficiencies.

Private Development

We met with the representatives from O'Reilly's Auto Parts during our last Planning & Zoning Commission. The conversation went well and they will be back in the next 30 days for final approvals.

Capital Improvement Projects

US 62 Two Way Left Turn Lane – The next step is for the Village to secure a contractor to review the appraisal process per ODOT standards.

Jersey Street – Pavement is done! The contractor will be finishing the project in the next month.

Concord Road I & II – Nothing new to report.

Johnstown Bypass - Nothing new to report.

Oregon/Williams Storm Sewer Replacement - Construction has begun and will wrap up in the next few weeks.

Administration

Mink Street Interchange - Construction starts October 3 on the \$12.8 million interchange, to be completed in November 2017.

I am working with State Representative Ryan to coordinate a town hall meeting to discuss the medical marijuana law (HB 523).

Respectfully Submitted,



Jim Lenner - Village Manager