

**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, January 3, 2017**

CALL TO ORDER: Mayor Sean Staneart Called to Order the Village of Johnstown Regular Council Meeting for Tuesday, January 3, 2017 at 6:30 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Manager, Jack Liggett – Assistant Manager, Dana Steffan – Finance Director, Jim Blair – Zoning Inspector, Don Corbin – Police Chief, Josh Boudinot – Police Department, Dave Riepenhoff – Village Legal Counsel, Newt Long – Service Director, Teresa Monroe-Clerk of Council

IN ATTENDANCE – PUBLIC: Jerry Pulley, Robert Roberts, Brian & Yvonne Rose, Jim Lee

INVOCATION: Invocation given by Councilman Main.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

MOTION: Mr. Main moved to suspend the Council rules of order for this particular session requiring 24 hour notice to Council for Executive Session. Mayor Staneart seconded and the vote was as follows:

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy ;	Y
Carol Van Deest;	Y

Pass 7-0

MOTION: To enter into Executive Session for pending court action with members of Council, Village Manager, Attorney Dave Riepenhoff, and Chief Corbin.

Moved: Bill Van Gundy

Second: Ben Lee

Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy ;	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 7-0

Council entered Executive Session at 6:36 p.m. and returned to regular session at 7:11 p.m.

MOTION: Council moved to make it known that prior to Executive Session, Council included the Finance/Human Resources Director in the session as well.

Moved: Bill Van Gundy

Second: Sean Staneart

Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y

Pass 7-0

ACTION ON MINUTES

MOTION: To approve **December 6, 2016** Council minutes as written

Moved: Bill Van Gundy

Second: Ben Lee

Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Pass 7-0

CORRESPONDENCE: None

CITIZEN COMMENTS:

1. Jim Lee; 318 Middleburn Street.

- a. Reports L5 Street light is listing to the east and blinks on & off all night long.
- b. Reports problem vehicle speeds on Concord road and would like consideration given to reducing those speeds at the village limit especially near the bike path crossing.
- c. Discussed the water service abandonment procedure of the re-plat neo-traditional lots in Concord East. Suggests when abandoning lines that the village abandon them to the main and to keep the curb boxes and valves.

Mayor Staneart replied that Service will check on the street light, discussion on speed control for Concord road will be forwarded to Safety and Service committee and the water line abandonment will be handled through Planning and Zoning when the application is heard.

COUNCIL COMMITTEE REPORTS

- a. **School District Liaison** – Met tonight 1/3/17; good updates and general conversation on the future school facilities. Future meetings will be scheduled on a quarterly basis.
- b. **Planning & Zoning Commission** – next 1/4/17 no new updates
- c. **Finance** – next 1/17/17 no new updates
- d. **Safety and Service** – previous cancelled; next 1/18/17 no new updates
- e. **Parks and Recreation** – next 1/4/17; no new updates
- f. **Economic Development** – next 1/5/17; no new updates
- g. **Rules** – nothing scheduled
- h. **Personnel Board of Review** – nothing scheduled

DIRECTOR REPORTS

a. Service: Newt Long reviewed his report with Council; Report is attached to these minutes.

b. Manager: Jim Lenner reviewed his report with Council and discussed the US 62 project chart; the chart showing that the village would be responsible for 1.18 million but based on village consultant estimates Mr. Lenner said he believes we will see significant savings. Mr. Lenner said that this year the village will only be spending the \$40,000 shown; (Right of Way costs; \$30,000 for acquisition costs and \$10,000 of utility costs and together represent 10% of the project cost. There was further discussion on CIP, funding and savings toward the project. Mayor Staneart said that he believes the village has budgeted and allocated for this project and that we will be able to pay the bill.

LEGISLATION

A. RESOLUTION 2017-01 A RESOLUTION ESTABLISHING THE REGULAR MEETING DATES AND TIME FOR ALL REGULAR VILLAGE COUNCIL MEETINGS FOR THE 2017 CALENDAR YEAR. *Introduction~Public Hearing~Vote*

Council generally meets the first and third Tuesdays of the month. The first Tuesday of July is the 4th and was left off the schedule listed in the resolution so as to not meet on the holiday. After discussion the resolution was amended to add the first meeting date of July 11th.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-01** as amended

Moved: Lewie Main

Second: Cheryl Robertson

- Sean Staneart; Y
- Bill Van Gundy; Y
- Carol Van Deest; N
- Lewie Main; Y
- Ben Lee; Y
- Cheryl Robertson; Y
- Sharon Hendren; Y

Pass 6-1

B. RESOLUTION 2017-02 A RESOLUTION ESTABLISHING THE REGULAR MEETING DATES AND TIME FOR ALL REGULAR PLANNING & ZONING COMMISSION MEETINGS FOR THE 2017 CALENDAR YEAR. *Introduction~Public Hearing~Vote*

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-02** as written

Moved: Bill Van Gundy

Second: Carol Van Deest

Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y

Pass 7-0

C. RESOLUTION 2017-03 A RESOLUTION ESTABLISHING THE 2017 HOLIDAYS WHICH THE VILLAGE OF JOHNSTOWN MUNICIPAL OFFICES WILL BE CLOSED FOR BUSINESS *Introduction~Public Hearing~Vote*

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-03** as written

Moved: Carol Van Deest

Second: Sean Staneart

Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y

Pass 7-0

D. RESOLUTION 2017-04 A RESOLUTION TO APPOINT A VILLAGE LAW DIRECTOR, VILLAGE PROSECUTOR, VILLAGE ENGINEER, AND VILLAGE AUDITOR TO SERVE THE VILLAGE AND ITS' EMPLOYEES FOR THE YEAR 2017. *Introduction~Public Hearing~Vote*

Mr. Lenner noted a change this year for the Village Engineer appointing GGC but not entering into an exclusivity contract with them. GGC will handle the day to day engineering duties for the village but if we have a specific need that another firm may be more qualified for we have the liberty to use them. Mr. Main expressed he did not see the need to appoint the Engineer or Law Director by this resolution when we do not use them exclusively. Mr. Lenner said that according to the charter, the Village Law Director has to be an appointed position by the manager and this resolution has listed the other positions yearly as a matter of record keeping.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-04** as written

Moved: Bill Van Gundy

Second: Carol Van Deest

Lewie Main;	N
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y

Pass 6-1

E. RESOLUTION 2017-05 A RESOLUTION TO APPOINT COUNCIL COMMITTEE MEMBERS.

Introduction~Public Hearing~Vote

Mr. Lenner noted that last year when the committee terms were staggered, one term was shortened in order to do so and that person did not have a full term.

Appointments were made as follows and written into the legislation:

1. Sean Stanearth to second full term on Economic Development
2. Ben Lee to first full term on Finance Committee
3. Sean Stanearth to first full term on Rules Committee
4. Sharon Hendren to second full term on Safety & Service
5. Ben Lee to first full term on School District Liaison Committee with Bill Van Gundy alternate
6. Bill Van Gundy to first full term on Park & Recreation; Carol Van Deest to another partial first term replacing Ben Lee in his unexpired first term on Park & Recreation
7. Bill Van Gundy to full second term on Personnel Board of Review

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-05** as completed

Moved: Lewie Main

Second: Ben Lee

Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 7-0

F. RESOLUTION 2017-06 A RESOLUTION ESTABLISHING REGULAR MEETING DATES AND TIMES FOR CERTAIN VILLAGE COUNCIL COMMITTEES FOR THE 2017 CALENDAR YEAR. *Introduction~Public Hearing~Vote*

Mr. Lenner requested to amend the resolution by assigning the dates listed for the School District Liaison committee to the Safety and Service committee and rescheduling the School District Liaison committee meetings to quarterly in March, June, September and December.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-06** as amended

Moved: Lewie Main

Second: Sean Staneart

Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y

Pass 7-0

G. RESOLUTION 2017-07 A RESOLUTION ESTABLISHING THE RESTRICTED POLICE GRANT FUND. *Introduction~Public Hearing~Vote*

Finance Director Dana Steffan requests to establish a separate fund for tracking grant money as it comes in for the Police Department. The fund number assigned will be 2906.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-07** as written

Moved: Lewie Main

Second: Sean Staneart

Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Pass 7-0

H. RESOLUTION 2017-08 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH THE LICKING COUNTY BOARD OF COMMISSIONERS FOR REIMBURSEMENT OF LEGAL COUNSEL FOR INDIGENT DEFENDANTS FOR THE VILLAGE OF JOHNSTOWN, OHIO. *Introduction~Public Hearing~Vote*

This is a mandatory yearly renewal with Licking County.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-08** as written

Moved: Lewie Main

Second: Bill Van Gundy

Sean Stanart;	Y
Bill Van Gundy ;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y

Pass 7-0

I. RESOLUTION 2017-09 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A REAL ESTATE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR RIGHT OF WAY ACQUISITION AND APPRAISAL FOR THE US 62 TWO WAY LEFT TURN LANE (PID NO. 96407) *Introduction~Public Hearing~Vote*

Jim Lenner said as previously discussed, this resolution and agreement commit Johnstown to \$40,000 for Right of Way Services; \$10,000 for utilities and \$30,000 for acquisition which is ten percent of the proposed cost. If approved, the village will begin to acquire over fifty sections of property; permanent, temporary or easement. Mr. Main confirmed this money will be coming out of Capital Improvements fund.

Public Hearing: There were no public comments either for or against the resolution.

MOTION: To approve **Resolution 2017-09** as written

Moved: Bill Van Gundy

Second: Carol Van Deest

Bill Van Gundy ;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanart;	Y

Pass 7-0

J. ORDINANCE 01-2017 AN ORDINANCE AMENDING ORDINANCE 42-16,
THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO
APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction & First reading*

This Ordinance receives funds to the village paid by Schlabach builders for inspection costs to Concord Crossing East. The net effect of funds is zero. Public Hearing will be January 17, 2017.

OTHER BUSINESS: None

ADJOURNMENT: There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Ms. Van Deest seconded and roll call was as follows:

Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y

Pass 7-0

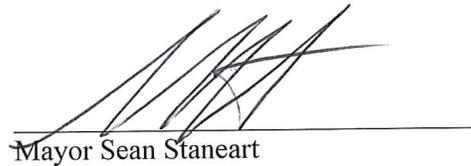
Meeting adjourned at 8:20 p.m.

RESPECTFULLY SUBMITTED



Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED



Mayor Sean Stanearth

*Jim Lenner
Village Manager*

*Jack Liggett
Assistant Manager*

*Newt Long
Service Director*

*Dana Steffan
Finance Director*



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*Sean Staneart
Mayor*

*Council Members
Ben Lee
Sharon Hendren
William Van
Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest*

December Council Report

Water

- 1) 40 turn offs for non-payment.
- 2) A fire hydrant that was hit on the corner of 62 and 37 was replaced.
- 3) EPA Compliance paperwork for lead and copper was completed.
- 4) Inspection work has begun at Concord East for Schlabach home builders.

Wastewater

- 1) Hot spots were jetted.
- 2) One emergency sewer plug had to be jetted.
- 3) One emergency call in for a missing manhole lid on 62.
- 4) A new heating unit had to be purchased for the press building and was installed by our men.
- 5) Kroger lift Station failed some time on the 17th and once the failure was noticed the weekend operator was able to repair the station.

Street

- 1) Street sweeping is on its regular schedule around the Village and will most likely stop soon due to weather conditions.
- 2) There were several call ins due to winter weather. All overtime pay that could be avoided was.
- 3) Several street lights were repaired in Concord Crossing.

VILLAGE MANAGER REPORT TO COUNCIL

January 3, 2017

Economic Development

- I have tentatively scheduled four Economic Development Commission meetings for the first Thursday in March, June, September and December. I believe early morning worked best for those serving. More information will be sent.
- The draft regulations for medical marijuana cultivation have been revised. The revisions include adjusting the marijuana cultivation area square footage ceiling for Level I cultivators to 25,000 square feet (initially 15,000) and Level II cultivators to 3,000 square feet (initially 1,600).

Private Development

- Concord Crossing East - A contractor has begun replacing failed infrastructure according to inspections conducted by the Village Engineer.
- Leafy Dell - Nothing new to report.

Capital Improvement Projects

- US 62 Two Way Left Turn Lane – ODOT has shifted our monetary responsibility to the construction phase of the project. Based on ODOT estimates, the Village must contribute a total of \$1,181,108.16. However, there is a surplus of funds based on our consultants estimate of \$810,087.19. I am working with ODOT to determine if we can reduce our contribution. Below is the funding chart based from ODOT.

Phase	Local (4BG7)	LCATS (4TA7)	ODOT Safety (4HJ7)	Total	Current Estimate	Difference
PE/DD'	\$ 48,065.50		\$ 432,589.50	\$ 480,655.00	\$ 439,551.00	\$ 41,104.00
RW - Services	\$ 25,850.00		\$ 232,650.00	\$ 258,500.00	\$ 219,450.00	\$ 39,050.00
RW - Acquisistion	\$ 30,000.00		\$ 270,000.00	\$ 300,000.00	\$ 300,000.00	\$ -
RW Utilities	\$ 10,000.00		\$ 90,000.00	\$ 100,000.00	\$ 100,000.00	\$ -
Construction	\$ 1,015,655.44	\$ 1,026,486.00	\$ 1,579,960.50	\$ 3,622,101.94	\$ 2,892,168.75	\$ 729,933.19
CE	\$ 51,537.22	\$ 139,975.00		\$ 191,512.22	\$ 86,765.06	\$ 104,747.16
Total	\$ 1,181,108.16	\$ 1,166,461.00	\$ 2,605,200.00	\$ 4,952,769.16	\$ 4,037,934.81	\$ 810,087.19
CAPs		\$ 1,166,461.00	\$ 2,605,200.00			
Delta		\$ -	\$ -			

- Johnstown 310 Connector Route - A sketch has been submitted to the S&S Committee. Nothing has progressed on this project
- Westview Drive Pavement Replacement - OPWC application have been submitted.
- Edwards & Oregon Storm Sewer - OPWC application has been submitted.

Administration

- OSU will be conducting their graduate level studio starting this month. The project will involve the evaluation and future planning of our park and recreation opportunities.
- I would like to move the Safety & Service Committee meeting to the first Tuesday of each month. This would allow for us to meet before Council if the need to act quickly arises.
- I would like to schedule the school liaison committee to quarterly or 2-on, 1-off.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Jim Lenner".

Jim Lenner - Village Manager