

**Village of Johnstown  
Regular Council Meeting Minutes  
Tuesday, May 2, 2017**

**CALL TO ORDER:** Mayor Sean Stancart called to Order the Village of Johnstown Regular Council Meeting for Tuesday, May 2, 2017 at 6:38 p.m.

**COUNCIL ROLL CALL:** Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Stancart; not present at roll call/arrived at 6:49, Bill Van Gundy; absent, Carol Van Deest; present.

**IN ATTENDANCE – STAFF:** Jim Lenner – Manager, Jack Liggett – Assistant Village Manager, Dana Steffan – Finance Director, Don Corbin – Police Chief, Newt Long – Service Director, Jim Blair – Zoning Inspector, Teresa Monroe – Clerk of Council.

**IN ATTENDANCE – PUBLIC:** Jacqueline Solomon, Tim Routzahn - Mid Ohio Strategic Technologies, David Cathers - Intellinetics.

**INVOCATION:** Invocation given by Councilman Lee.

**PLEDGE OF ALLEGIANCE**

**ACTION ON MINUTES:** Ms. Van Deest moved to approve the **April 18, 2017** Council minutes as written. Mr. Main seconded and the vote was as follows:

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Carol Van Deest;	Y

Pass 5-0

**PRESENTATION:** Mid Ohio Technoligies

Tim Routzahn with Mid Ohio Strategic Technologies and David Cathers with Intellinetics gave a presentation on electronic document storage. Storage recommendations and cost estimates were given and Council forwarded to Finance Committee.

**CITIZEN COMMENTS:** None

**COUNCIL COMMITTEE REPORTS**

- a. **Planning & Zoning Commission:** Next 5/3/17
- b. **Economic Development:** Next 5/4/17
- c. **Finance:** Next 5/16/17
- d. **Parks and Recreation:** Next 6/8/17
- e. **Safety & Service:** Met tonight, 5/2/17 and reviewed the vehicle tax Ordinances on the agenda, discussed the Medical Cannabis program, specifically infrastructure and the possibility of extending Phillips Drive, talked about the still vacant Utility Laborer position, looked at Mink and Kyber Run road safety and ideas for speed limit or signs at the curve (will reach out to Licking County), also reviewed the Buena Vista culvert cleaning.

Council suggested changing the name of Phillips Drive; Mr. Lenner will provide a list of proposed names for consideration.

### **DIRECTOR REPORTS**

- a. Service:** Newt Long reviewed his report with Council; a copy is attached to these minutes.
- b. Manager:** Mr. Lenner updated Council on progress and schedule of the Medical Marijuana program. There is no written report.

Mr. Main inquired if the State had officially closed the Village audit. Finance Director, Dana Steffan said that she has not heard but she is awaiting the auditor's report and when received she will follow up with the Auditor of State to ensure we are in good standing.

### **LEGISLATION**

#### **A. ORDINANCE 17-2017 AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Second Reading/Public Hearing/Vote***

This is a pass-through account for inspections in Concord Crossing East. Introduced April 18, 2017; there was no further Council discussion.

**Public Hearing:** No members of the public spoke for or against the Ordinance.

**MOTION:** To approve as written

Moved: Cheryl Robertson  
Second: Sharon Hendren

Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Staneart	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 6-0

#### **B. ORDINANCE 18-2017 AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Second Reading/Public Hearing/Vote***

The revenue increase is for the refund on the Pedestrian bridge and the increase in appropriations is for an outstanding bill from ODOT for curb installation. Introduced April 18, 2017; there was no further Council discussion.

**Public Hearing:** No members of the public spoke for or against the Ordinance.

**MOTION:** To approve as written

Moved: Sharon Hendren  
Second: Ben Lee

Cheryl Robertson;	Y
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Sharon Hendren; Y  
Sean Stanearth Y  
Carol Van Deest; Y  
Lewie Main; Y  
Ben Lee; Y

Pass 6-0

**C. ORDINANCE 19-2017 AN ORDINANCE AMENDING CHAPTER 925 SEWERS IN ORDER TO ADD SECTION 925.19; MAINTENANCE OF EXISTING SEWER LINES: *Second Reading/Public Hearing/Vote***

Introduced April 18, 2017 and as discussed, "renter" was removed from the language as advised by the Law Director, also no preemptive requirements for repair from weakness shown in the I&I study will be required by the property owners at this time; there was no further Council discussion.

**Public Hearing:** No members of the public spoke for or against the Ordinance.

**MOTION:** To approve as written

Moved: Lewie Main  
Second: Carol Van Deest

Sharon Hendren; Y  
Sean Stanearth Y  
Carol Van Deest; Y  
Lewie Main; Y  
Ben Lee; Y  
Cheryl Robertson; Y

Pass 6-0

**D. ORDINANCE 23-2017 AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING IT AN EMERGENCY. *Introduction/Public Hearing/Vote***

It was decided that an unencumbered balance of \$9700.00 would be dedicated toward the purchase of new vests for the Police Department.

**MOTION:** Waive the second reading and declare an emergency.

Moved: Ben Lee  
Second: Carol Van Deest

Sean Stanearth Y  
Carol Van Deest; Y  
Lewie Main; Y  
Ben Lee; Y  
Cheryl Robertson; Y  
Sharon Hendren; Y

Pass 6-0

**Public Hearing:** No members of the public spoke for or against the Ordinance.

**MOTION:** To approve as written

Moved: Ben Lee  
Second: Sean Stanearth

Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth	Y

Pass 6-0

**E. ORDINANCE 20-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction/First Reading*

This is pass-through money for inspections on the Hopewell Federal Credit Union construction project.

**F. ORDINANCE 21-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction/First Reading*

This will refund a portion of a demolition permit fee that was being held until all cleanup was finished and approved.

**G. ORDINANCE 22-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction/First Reading*

As a recommendation of the Finance Committee, \$20,000.00 will be appropriated for the Design Review Guideline proposals received. Mr. Lenner will inquire on including residential in the proposals and bring a recommendation to Council. The funds will come from the Budget Stabilization Fund.

**H. ORDINANCE 24-2017** AN ORDINANCE LEVYING AN ANNUAL LICENSE TAX UPON THE OPERATION OF MOTOR VEHICLES ON THE PUBLIC ROADS OR HIGHWAYS REGISTERED IN THE VILLAGE OF JOHNSTOWN IN ACCORDANCE WITH OHIO REVISED CODE SECTION 4504.171. *Introduction/First Reading*

**I. ORDINANCE 25-2017** AN ORDINANCE LEVYING AN ANNUAL LICENSE TAX UPON THE OPERATION OF MOTOR VEHICLES ON THE PUBLIC ROADS OR HIGHWAYS REGISTERED IN THE VILLAGE OF JOHNSTOWN IN ACCORDANCE WITH OHIO REVISED CODE SECTION 4504.172. *Introduction/First Reading*

Both Ordinances 24-2017 and 25-2017 are to enact a levy that the village is allowed to as a municipality under the Ohio Revised Code. Each Ordinance will increase the annual vehicle registration tax by five dollars therefore generating revenue for the Village of ten dollars per registered vehicle each year (estimated by the BMV to be about \$48,000 per year). This tax will begin to apply in 2018; Finance Committee recommends passage of both Ordinances. Council comments were that on one of these, the money could be charged and then kept by the County if we do not act; enacting these levies is an opportunity to bring some money in for our streets.

**ADJOURNMENT:** There being no further business to come before Council, Mr. Main moved to adjourn, Ms. Hendren seconded and roll call was as follows:

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth	Y
Carol Van Deest;	Y

Pass 6-0

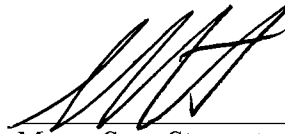
Thereupon, the meeting adjourned at 8:10 p.m.

RESPECTFULLY SUBMITTED



Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED



Mayor Sean Stanearth

*Jim Lenner  
Village Manager*

*Jack Liggett  
Assistant Manager*

*Newt Long  
Service Director*

*Dana Steffan  
Finance Director*



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*Sean Stanear  
Mayor*

*Council Members  
Ben Lee  
Sharon Hendren  
William Van  
Gundy  
Lewis Main  
Cheryl Robertson  
Carol Van Deest*

## April Council Report

### Water

- 1) Over 35 turn offs for non-payment.
- 2) Jeremy Homstad attended a one day training course on new water regulations.
- 3) Ohio EPA Lab recertification has been completed and only one minor violation was listed. It was corrected during the inspection.
- 4) Hard flushing of fire hydrants and valve turning is moving along well.

### Wastewater

- 1) Biosolids were hauled to farmer's field.
- 2) Egg wash water was received from Trillium egg farm.
- 3) Westview lift station failed, repairs have been made but the station is still not fully repaired.
- 4) Jack, Rick, and Newt attended a one day seminar on new products in the water and wastewater industry.
- 5) We responded to 2 sanitary sewer lateral complaints.
- 6) U.V. Bulbs were installed and minor maintenance was performed.

### Street

- 1) Several streetlights across town have been repaired.
- 2) Street sweeping is on schedule.
- 3) We are cold patching all over town.
- 4) Our salt contract has been submitted and excepted by the State.
- 5) Bids were opened for the Oregon / Edwards storm sewer.