

**Village of Johnstown  
Regular Council Meeting Minutes  
Tuesday, June 6, 2017**

**CALL TO ORDER:** Mayor Sean Staneart called to Order the Village of Johnstown Regular Council Meeting for Tuesday, June 6, 2017 at 6:34 p.m.

**COUNCIL ROLL CALL:** Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; present.

**IN ATTENDANCE – STAFF:** Jim Lenner – Village Manager, Jack Liggett – Assistant Village Manager, Dana Steffan – Finance Director, Josh Boudinot – Police Department, Newt Long – Service Director, Jim Blair – Zoning Inspector, Teresa Monroe – Clerk of Council,

**IN ATTENDANCE – PUBLIC:** Yvonne Rose, plus three members of the public not signed in.

**INVOCATION:** Given by Councilman Main

**PLEDGE OF ALLEGIANCE**

**ACTION ON MINUTES:** Mr. Lee moved to approve the **May 16, 2017** Council minutes as written. Ms. Van Deest seconded and the vote was as follows:

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson	A
Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y

Pass 6-0 with one abstention due to absence

**CITIZEN COMMENTS:** None

**COUNCIL COMMITTEE REPORTS**

- a. **Planning & Zoning Commission:** 6/7/17 cancelled, next 6/21/17
- b. **Personnel Board of Review:** Met 5/31/17 for discussion on extending the Village Manager's contract.
- c. **Safety & Service:** 6/6/17; met tonight and followed up on a number of items including legislation for false alarm calls to commercial businesses; will be reviewed by the village Law Director and then presented for Council approval. An update that the tornado siren behind TSC has been fixed and is now operational.
- d. **Parks and Recreation:** Next 6/8/17 @ 10:00 am
- e. **Finance:** Next 6/20/17; upcoming discussions to include audit results and wage analysis for the Service and Police departments.
- f. **Economic Development:** Next 7/6/17 @ 10:00 am

**DIRECTOR REPORTS**

- a. **Service:** Newt Long reviewed his report with Council; a copy is attached to these minutes.
- b. **Manager:** Jim Lenner reviewed his report with Council; a copy is attached to these minutes.

**LEGISLATION**

**A. ORDINANCE 26-2017 AN ORDINANCE ESTABLISHING SPECIFIC UTILITY CORRIDORS IN THE VILLAGE OF JOHNSTOWN. *Second reading/Public Hearing/Vote***

This is an extension of the current Right of Way program, mandates that any utilities that are new or upgraded within the utility corridor must be installed underground. The utility corridor map shows corridors extending beyond the village boundary so as the village grows the map does not have to be amended.

**Public Hearing:** There were no comments from the public for or against the Ordinance.

**Motion:** To approve as written

Moved: Van Deest  
Second: Hendren

Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y

Pass 7-0

**B. ORDINANCE 27-2017 AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN. *Introduction/First Reading***

The Planning and Zoning Board recommended a zoning map change for two parcels (425 & 429 East Coshocton Street). Council recommends the parcels are rezoned from Light Manufacturing to Village Center.

**Public Hearing:** There were no comments from the public for or against the Ordinance.

**Motion:** To approve as written

Moved: Van Gundy  
Second: Van Deest

Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y

Pass 7-0

**C. RESOLUTION 2017-21** A RESOLUTION ACCEPTING THE RESIGNATION OF A PUBLIC EMPLOYEE. *Introduction/ Public Hearing/Vote*

Resolution accepts the resignation of part time Police Dispatcher Victoria Edbrooke.

**Public Hearing:** There were no comments from the public for or against the Resolution.

**Motion:** To approve as written

Moved: Main  
Second: Van Gundy

Sharon Hendren;	Y
Sean Stanart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Pass 7-0

**D. RESOLUTION 2017-22** A RESOLUTION ACCEPTING THE RESIGNATION OF A PUBLIC EMPLOYEE. *Introduction/ Public Hearing/Vote*

Resolution accepts the resignation of Police Officer Jarad Harper.

**Public Hearing:** There were no comments from the public for or against the Resolution.

**Motion:** To approve as written

Moved: Main  
Second: Hendren

Sean Stanart;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y

Pass 7-0

**E. RESOLUTION 2017-23** A RESOLUTION AMENDING THE CONTRACT WITH JIM LENNER FOR VILLAGE MANAGER. *Introduction/ Public Hearing/Vote*

Resolution would extend the current Village Manager contract through 2021 for the purpose of seeing the Village through conversion to City status.

**Public Hearing:** There were no comments from the public for or against the Resolution.

**Motion:** To approve as written

Moved: Hendren  
Second: Stanearth

Bill Van Gundy;	Y
Carol Van Deest;	Y
Lewie Main;	N
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren;	Y
Sean Stanearth;	Y

Pass 6-1

**F. ORDINANCE 30-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction*

This would approve funds in the amount of \$13,000 to be spent for a document management program (electronic data storage).

**G. ORDINANCE 31-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction*

This approves payment in the amount of \$27,000 for the first year of debt on the two new police cruisers.

**H. ORDINANCE 32-2017** AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction*

This approves three unexpected expenses totaling \$9000 that were not approved with the 2017 budget.

**I. ORDINANCE 33-2017** AN ORDINANCE ESTABLISHING SALARIES FOR MEMBERS OF THE JOHNSTOWN VILLAGE COUNCIL THAT TAKE OFFICE ON OR AFTER JANUARY 1, 2018.

*Introduction*

This would approve an increase of \$25 per meeting for Councilmembers (excluding the Mayor) who take office on or after January 1, 2018. According to Village Charter Section 3.08 the salaries of all Council members shall be established by Ordinance to be adopted no later than July of each odd-numbered year.

Councilman Van Gundy expressed objection to the increase in pay.

### **OTHER BUSINESS**

1. Mobile mammography unit will be at the Administration office July 1<sup>st</sup>
2. Guiding Principles document
3. Need to schedule School Liaison Committee
4. Service to get with Law Director on the cellular poles
5. Inquiry on AED's (Automated External Defibrillator); CPR training for staff – Mr. Van Gundy said he is a certified CPR instructor and volunteered his time to train staff.

**ADJOURNMENT:** There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Ms. Van Deest seconded and roll call was as follows:

Carol Van Deest; Y  
Lewie Main; Y  
Ben Lee; Y  
Cheryl Robertson; Y  
Sharon Hendren; Y  
Sean Stanearth; Y  
Bill Van Gundy; Y

Pass 6-0

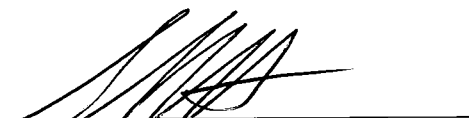
Thereupon, the meeting adjourned at 7:36 p.m.

RESPECTFULLY SUBMITTED



Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED



Mayor Sean Stanearth

*Jim Lenner*  
*Village Manager*

*Jack Liggett*  
*Assistant Manager*

*Newt Long*  
*Service Director*

*Dana Steffan*  
*Finance Director*



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*Sean Staneart*  
*Mayor*

*Council Members*  
*Ben Lee*  
*Sharon Hendren*  
*William Van Gundy*  
*Lewis Main*  
*Cheryl Robertson*  
*Carol Van Deest*

## May Council Report

### Water

- 1) Over 30 turn offs for non-payment.
- 2) Trained new employee Tyler Keith for 40 Hours.
- 3) Yearly CCR reports were completed and are available for review on the Village's website.
- 4) Hard flushing of fire hydrants has been completed. A few hydrants are in need of repair and are scheduled to be repaired in June.
- 5) Floater rebuild is almost complete and we are expecting it to be returned to us in the next 2-3 weeks.

### Wastewater

- 1) Trained new employee Tyler Keith for 40 hours.
- 2) Bi-annual sludge testing was performed.
- 3) Bi-annual generator maintenance was performed and the sewer plant generator is need of about \$4,500 in repairs. Repair work has been scheduled.

### Street

- 1) Bi-annual generator maintenance was performed and the admin building generator is need of about \$1,300 in repairs. Repair work has been scheduled.
- 2) Street sweeping is on schedule.
- 3) We are cold patching all over town.
- 4) Hired new employee Tyler Keith.
- 5) 3 catch basins were replaced around town
- 6) The ditch in front of Steel Ceilings has been cleaned in preparation for Troyer's new retention pond.

Village Manager's Report to Village Council  
June 6, 2017

**Economic Development**

The Village was represented at the Chamber of Commerce Local Leaders Breakfast along with Buckeye Lake and Pataskala. We shared our story of how we are looking to welcome medical cannabis operations to the Village.

The Village was the subject of a *Columbus Dispatch* article regarding our medical cannabis program on June 5, 2017.

**Private Investment**

Hopewell Federal Credit Union is progressing. They hope to be open in September.

Concord Crossing East has new roads and infrastructure. Work continues.

We held the preconstruction meeting for Leafy Dell 5.3.

The developer has remediated the blocked culvert that was producing recurring flooding problems at Raccoon Creek Estates. We are monitoring the situation.

A concept plan for the Rice property will be discussed at the June 21<sup>st</sup> Zoning Commission meeting.

**Capital Improvement Projects**

We have not received official word on our OPWC applications. We have submitted another application for Westview Drive repaving.

We submitted our formal application for the ODOT Transportation Alternatives Program. It involves the installation of pedestrian safety measures at Leafy Dell Road and N. Main Street as well as along S. Main Street in the central business district.

**Parks & Recreation**

We are currently in discussions with three different private companies that are interested in various levels of support to our park system. I hope to have definitive details in the next 30 days.

**Administration**

I participated in board meetings for the Licking County Transportation Improvement District, Heath-Newark-Licking County Port Authority and Explore Licking County as well as the annual Port Authority Fly-In to visit our state legislators on Capital Hill. .