

**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, September 5, 2017**

CALL TO ORDER: Mayor Sean Staneart called to Order the Village of Johnstown Regular Council Meeting for Tuesday, September 5, 2017 at 6:31 p.m.

COUNCIL ROLL CALL: Lewie Main; present, Ben Lee; present, Cheryl Robertson; present, Sharon Hendren; present, Mayor Sean Staneart; present, Bill Van Gundy; present, Carol Van Deest; absent.

IN ATTENDANCE – STAFF: Jim Lenner – Village Manager, Jack Liggett – Assistant Village Manager, Don Corbin – Police Chief, Dana Steffan – Finance Director, Newt Long – Service Director, Jim Blair – Zoning Inspector, Teresa Monroe – Clerk of Council, Officer Cardi, Officer Willis

IN ATTENDANCE – PUBLIC: Marvin Block, Chip Dutcher, Brian and Yvonne Rose, families of Officers being sworn in

INVOCATION: Given by Councilman Lee

PLEDGE OF ALLEGIANCE

SWEARING IN: Officer Cordell Cardi and Officer Ian Willis were sworn in by Mayor Sean Staneart. Both officers have been hired on full time to the Johnstown Police Department. Chief Corbin left with the officers and their families after.

ACTION ON MINUTES

Mr. Van Gundy moved to approve the **August 15, 2017** Council minutes as written. Mr. Lee seconded and all were in favor. Minutes approved 6-0

CITIZEN COMMENTS : None

COUNCIL COMMITTEE REPORTS

- a. **Planning & Zoning Commission:** Met 8/22/17; Accessory garage for Nationwide Insurance approved; Preliminary site review and discussion with Andy Joseph on medical marijuana campus; Discussion with Mark Sullivan (Keller Williams) on PUD and density levels.
- b. **Finance:** Met 8/29/17; Productive conversation with some members of the school board in attendance regarding the pedestrian plan for the new elementary; installation of sidewalk and marked crossings at Edwards across Main St.; the ramps to cross Leafy Dell Rd will be removed. A resident in attendance asked who will be responsible for maintaining the new walk from Stonehedge to Parkdale. Answer was that it would be the same as all walks throughout the village, the owner of the property that the walk crosses. Second half of meeting discussed bonding for extending water and sewer lines to the new Business Park.
- c. **Safety & Service:** Met tonight 9/5/17; Discussed upcoming legislation for False Alarm and Rental Registrations. Continued discussion on the school crosswalks and the plan phases, talked about village vs. property owner responsibility for trees in the right-of-way.
- d. **Parks and Recreation:** Cancelled upcoming 9/14/17 meeting. The process has begun to acquire the Pulte 27 acre donation.
- e. **Economic Development:** JEDC quarterly meeting 9/7/17 @ 8:00 am in Council Chambers, topics to be discussed are the Duncan Plains Business Park and any updates on the Medical Cannabis program.

DIRECTOR REPORTS

a. Service: Newt Long reviewed his report with Council, a copy is attached. The rebuilt floater truck has been completed and is now in service.

b. Manager: Jim Lenner reviewed his report with Council, a copy is attached.

LEGISLATION

A. ORDINANCE 44-2017 AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,180,000 OF BONDS FOR THE PURPOSE OF PAYING PART OF THE COSTS OF EXTENDING WATER AND SEWER UTILITIES IN THE VILLAGE, AND MATTERS RELATED TO SUCH BONDS. *Introduction August 15, 2017~Public Hearing/Vote*

This authorizes Bonds to pay for underground utilities extending water and sewer lines to the future Business Park on Duncan Plains. There is a seventeen year payback plan. The increase in pricing from the introduction is the type of line that will be used; gravity vs. forced main. The change to gravity main will better allow for future extension.

Public Hearing: There were no comments from the public either for or against.

Motion: To approve as written

Moved: Hendren
Second: Van Gundy

Ben Lee;	Y
Cheryl Robertson;	A
Sharon Hendren	Y
Sean Staneart;	A
Bill Van Gundy;	Y
Lewie Main;	Y

Pass 4-0

Ms. Robertson abstained due to family relation
Mr. Staneart abstained due to potential connectivity with this property

B. RESOLUTION 2017-31 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. *Introduction/Public Hearing/Vote*

Finance Director Dana Steffan said this is a formality passed every year for the Ohio Auditor.

Public Hearing: There were no comments from the public either for or against.

Motion: To approve as written

Moved: Van Gundy
Second: Main

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren	Y
Sean Staneart;	Y

Bill Van Gundy; Y

Pass 6-0

C. RESOLUTION 2017-32 A RESOLUTION TO ALLOW THE VILLAGE MANAGER TO PARTICIPATE IN OUTSIDE TEACHING ACTIVITIES. *Introduction/Public Hearing/Vote*

Village Manager Jim Lenner has been asked to teach another public administration class at Muskingum University January-May 2018. Mr. Main clarified that this would be on personal time, Mr. Lenner said yes.

Public Hearing: There were no comments from the public either for or against.

Motion: To approve as written

Moved: Van Gundy

Second: Robertson

Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Pass 6-0

D. RESOLUTION 2017-33 A RESOLUTION ACCEPTING THE RESIGNATION OF A PUBLIC EMPLOYEE. *Introduction/Public Hearing/Vote*

This would formally accept the resignation of Officer May. On behalf of Council, Councilman Van Gundy wished Mr. May the best in his new position and thanked him for the time he was here.

Public Hearing: There were no comments from the public either for or against.

Motion: To approve as written

Moved: Staneart

Second: Van Gundy

Sean Staneart;	Y
Bill Van Gundy;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren	Y

Pass 6-0

E. ORDINANCE 45-2017 AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduction*

This is an increase for a check received from Maronda Homes for infrastructure costs associated with development costs for Leafy Dell subdivision.

F. ORDINANCE 46-2017 AN ORDINANCE AMENDING ORDINANCE 42-16, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING AN EMERGENCY. *Introduction/Public Hearing/Vote*

This appropriates the \$70,000 balance of the \$120,000 given to the Village by the school district for the Leafy Dell Road traffic improvements at the new elementary school. \$50,000 was previously appropriated and \$15,000 has been used for engineering. The project will consist of constructing sidewalk, curb ramps, crosswalk striping and flashing traffic device.

Motion: To waive the second reading

Moved: Van Gundy
Second: Lee

Bill Van Gundy;	Y
Lewie Main;	N
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren	Y
Sean Staneart;	Y

Pass 5-1

Public Hearing: There were no comments from the public either for or against.

Motion: To approve as written

Moved: Lee
Second: Hendren

Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y
Sharon Hendren	Y
Sean Staneart;	Y
Bill Van Gundy;	Y

Pass 6-0

G. ORDINANCE 47-2017 AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$220,000 OF BONDS FOR THE PURPOSE OF PAYING PART OF THE COSTS OF LAND ACQUISITION IN THE VILLAGE, AND MATTERS RELATED TO SUCH BONDS, AND DECLARING AN EMERGENCY.

Introduction

Finance Director Dana Steffan said this is all related to the major bond that will happen in November; it has to be a separate Ordinance because it will be private property and therefore taxable. This pays a portion of the land acquisition cost for the new business park; the other portion is being paid by the Port Authority. There is a seven year payback plan.

OTHER BUSINESS

1. Set Trick or Treat date: In 2014 MORPC had previously set unified Trick-or-Treat dates for the next five years however local communities are still free to change or keep Trick-or-Treat on October 31st. Some council members expressed the desire to have Trick-or-Treat on Sunday afternoon as was done a few years ago.

Motion: Mr. Main moved that Trick-or-Treat take place on Halloween, Tuesday, October 31, 2017 from 6:00 pm -7:30 pm, Ms. Robertson seconded; motion failed 4-2.

Motion: Mr. Lee moved that Trick-or-Treat take place on Halloween, Tuesday, October 31, 2017 from 5:30 pm – 7:00 pm, Mr. Main seconded; motion failed 3-3.

Motion: Mr. Van Gundy moved that this issue be tabled until next meeting, Mayor Staneart seconded; motion passed 5-1

2. Charter Review Commission: As directed by the Charter section 10.04, 2018 will be a review year and a commission will need to be established to give recommendations to Council by August 8, 2018. Clerk of Council will confirm timeline with the Law Director.

3. Police Department Open House September 16, 2017 11:00 am-1:00 pm

4. Mobil Mammography Unit in Johnstown October 7, 2017 10:00 am-3:00 pm

ADJOURNMENT: There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Mayor Staneart seconded and the vote was as follows:

Sharon Hendren;	Y
Sean Staneart;	Y
Bill Van Gundy;	Y
Lewie Main;	Y
Ben Lee;	Y
Cheryl Robertson;	Y

Motion passed 6-0

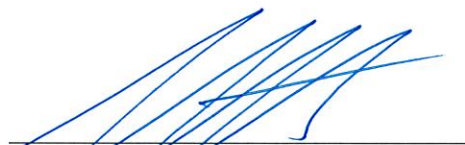
Thereupon, the meeting adjourned at 8:05 p.m.

RESPECTFULLY SUBMITTED

APPROVED AS PRESENTED



Teresa Monroe, Clerk of Council



Mayor Sean Staneart

Jim Lenner
Village Manager

Jack Liggett
Assistant Manager

Newt Long
Service Director

Dana Steffan
Finance Director



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Sean Staneart
Mayor

Council Members
Ben Lee
Sharon Hendren
William Van
Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest

August Council Report

Water

- 1) Over 30 turn offs for non-payment.
- 2) Jeremy Homstad obtained his CDL license.
- 3) Trained Logan on water plant procedures for 40 hours.
- 4) Rebuilt filter #1 as a part of regular CIP maintenance.
- 5) We are expecting the rebuilt floater to be returned to us September the 5th.

Wastewater

- 1) Responded to 1 sewer plug.
- 2) Had maintenance preformed on several sewers in town due to root problems.
- 3) Yearly bioassay testing was preformed and we are still waiting for results.
- 4) Our yearly EPA inspection was preformed and we had no required actions.
- 5) New Employee Logan Drake was hired.
- 6) A sanitary sewer overflow occurred on Main St. the issue has been corrected and replacement parts are on order.
- 7) We have received a copy of our new NPDES permit and our ammonia discharge levels are being reduced.
- 8) Two new manholes were installed on Buena Vista as a part of the I & I program.

Street

- 1) Street sweeping is on schedule.
- 2) Cold patch is being applied all across town.
- 3) Rolling Meadows park is coming along well pictures are attached.
- 4) The new shelter house at Rolling Meadows has been vandalized and the damage is estimated at \$2,000.00.

VILLAGE MANAGER REPORT TO COUNCIL
SEPTEMBER 5, 2017

Economic Development

1. I've received verbal commitment from Duncan Plains LTD and the Port Authority to move forward to a purchase agreement. The Port Authority will be drafting the agreement. Next, we have to enter into formal agreement with the Port Authority and submit a grant application to USDA.
2. I have been in discussions with a logistics firm looking to locate in Johnstown. Discussions will continue.

Private Investment

1. Hopewell Federal Credit Union is progressing. They hope to be open in September.
2. O'Reilly's has begun staking and excavation work. The CVS sidewalk has been poured.
3. Staff attended the Troyer's Marketplace ground breaking.
4. Discussions with the developer of the Rice property continue after a 2nd meeting with the Zoning Commission.

Capital Improvement Projects

1. Work on the Edwards Road/Oregon Street drainage project should begin September 18.
2. We did not receive funding for the installation of pedestrian safety measures at Leafy Dell Road and N. Main Street as well as along S. Main Street in the central business district.
3. We have the ear of the Licking County Transportation Improvement District on the idea of a SR310 – US62 connector. We are very early in discussions. LCATS is working to get traffic data and origin/destination information in the coming weeks.
4. The Village has heard from many concerned individuals regarding the pedestrian safety at the Johnstown Elementary School. The Village of Johnstown Finance Committee authorized the construction of improvements to the area. The project is funded by the School District's financial contribution to the Village.. Estimated completion is 90 - 120 days. We are contacting contractors asap to begin scheduling of installation.

Parks & Recreation

1. The playground mulch and seedings has been laid and Rolling Meadows Park. The items to complete include the replacement of an AEP electric pole and sidewalk.

Administration

1. I will be out of the office September 10-15.