

**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, April 3, 2018**

CALL TO ORDER: Mayor Benjamin Lee called to Order the Village of Johnstown Regular Council Meeting for Tuesday, April 3, 2018 at 6:38 p.m.

COUNCIL ROLL CALL: Marvin Block; present, Chip Dutcher; present, Lewie Main; present, Cheryl Robertson; present, Mayor Ben Lee; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Village Manager, Jack Liggett – Assistant Village Manager, Dana Steffan – Finance Director, Jim Blair – Zoning Inspector, Don Corbin – Chief of Police, Josh Boudinot – Police Lt., Teresa Monroe – Clerk of Council

IN ATTENDANCE – PUBLIC: Sean Stanearth, Chuck Booher, Troy Hendren, Robert Roberts, Dave Pontia, Brian & Yvonne Rose

INVOCATION: Given by Councilman Van Gundy

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES

a. March 6, 2018

Councilman Dutcher moved to approve the **March 6, 2018 Council minutes** as written, Councilman Block seconded and the vote was as follows:

Marvin Block;	Y
Chip Dutcher;	Y
Lewie Main;	Y
Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy ;	A
Carol Van Deest;	Y

Motion passed 6-0 with one abstention due to absence.

b. March 20, 2018

Councilman Van Gundy moved to approve the **March 20, 2018 Council minutes** as written, Mayor Lee seconded and the vote was as follows:

Chip Dutcher;	Y
Lewie Main;	Y
Cheryl Robertson;	A
Ben Lee;	Y
Bill Van Gundy ;	Y
Carol Van Deest;	Y
Marvin Block;	Y

Motion passed 6-0 with one abstention due to absence.

CORRESPONDENCE

1. Thank you letter from Licking County Board of Developmental Disabilities for the proclamation
2. Thank you note from Youth for Christ for calling on a water leak at their building

CITIZEN COMMENTS: None

COUNCIL COMMITTEE REPORTS

- a. **Planning & Zoning:** Met 3/27/18; there were no questions asked by members on the Roles of Planning & Zoning member's presentation, P&Z would like to schedule a joint meeting with members of Council annually or biannually. Next session will begin with review of the Property Maintenance Code. Next 4/10/18 @ 6:30 pm Council chambers
- b. **Safety & Service:** Met 4/3/18; met with members of Downtown Johnstown Inc. - reviewed estimates for renovation and parking improvements in the downtown area, Council members attended a Saturday work session and set 2018 goals for each committee; Councilman Main wished to publicly thank Village Manager Jim Lenner for his extreme effort, work and preparation toward the goal setting session. Updates were given on repair and/or completion of road striping areas. In upcoming sessions, committee will begin working toward a more comprehensive event policy. Next 5/1/18
- c. **Finance:** Met 3/20/18; Update given at last meeting. Next 4/17/18 @ 5:00 pm Council chambers
- d. **Economic Development:** Met 3/1/18; Update given at last meeting. Next 4/5/18 @ 10:00 am Admin office
- e. **Park & Rec:** Met 3/8/18; Update given at last meeting. Next 4/12/18 @ 10:00 am Admin office
- f. **School District Liaison:** Met 3/13/18; Update given at last meeting. Next 6/12/18 @ 5:00 pm Council chambers
- g. **Personnel Board of Review:** 3/29/18 cancelled – was rescheduled for Thursday, April 5, 2018 @ 9:00 am
- h. **Rules:** Met 3/27/18; discussion relative to Council Rules of Order

The Charter Review Commission will meet 4/5/18 @ 7:00 pm in Council Chambers and is open to the public.

DIRECTOR REPORTS

- a. **Service:** Jack Liggett's Director Report is attached; during discussion of the Oregon road project it was noted that there would be coordination with the schools during the Adams Middle School demolition to protect the new road as it is believed the paving will be done prior to the demolition.
- b. **Manager:** Jim Lenner's report is attached; additional updates: has received inquiries from speculative business owners looking for information on the new business park at Duncan Plains. US62 project – working on estimates for tree removal this summer, review of phase two ODOT US62 safety study from Raccoon Creek bridge to Kyber Run bridge for a turn lane, started discussion with Mr. Ruben on property by pedestrian bridge. Burton Planning Service continues to gather information for updates to our Strategic Plan for potential completion in June or July. Looking into changing the procedure for sketch plan review and fee, there was a Council member request for any litigation updates from the Law Director.

LEGISLATION

A. RESOLUTION 2018-07 A RESOLUTION TO APPROVE AND ADOPT THE WESTERN LICKING COUNTY ACCORD. *Introduction March 6, 2018~Tabled March 6, 2018*

Motion: Mr. Van Gundy moved to take Resolution 2018-07 from the table; Ms. Robertson seconded and the vote was as follows:

Lewie Main;	Y
Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Marvin Block;	Y
Chip Dutcher	Y

Pass 7-0

Council Discussion:

Mr. Van Gundy said the parties involved did a great job; that it is not one hundred percent perfect, but nothing is in the beginning and this is something that will continue to be worked on and hopes that as it grows, we are able to bring other parties such as Monroe Township, Pataskala and St. Albans Township into the conversation. Jim Lenner said this is a living document that we will need to pay attention to yearly and believes it is a growth control mechanism and a tool to help alleviate many community concerns.

Monroe Township Trustee Troy Hendren said he previously expressed in a letter that he felt the Township was not represented very well and although disappointed they were not included more in the process, he thinks it was gracious of the City of New Albany to listen and include others and added that they spent a lot of money they did not have to. Mr. Hendren said as far as planning goes, he doesn't want to wait on the county or state to do everything, it is good for us to lay out what we want and what we are going to do; he has received no opposition to the WLCA from the other Monroe Township Trustees and that they support Jim Lenner and Council in whatever is decided.

Mr. Block agreed this can be adopted then ask for Monroe Township to be included; added that he voted yes for the WLCA as a member of the Planning and Zoning Board and believes it is good to know what neighbors are doing and thinks that is what this accord does.

Mr. Blair said he thinks the Accord is a great working document; he believes in it, supports it, and it is only as good as the effort that is put into it but he looks at it to help control growth in Western Licking County between Jersey, Monroe, and New Albany and he thinks we are fortunate to have New Albany as the driver behind it and is happy to be connected to a community that in his opinion does a lot of things right.

Ms. Robertson said she likes the Accord because it is one more step, one more demand for developers to go through, it will let them know of our higher standards and help protect us and make us a better community.

Sean Stanart was asked for his comments as he was part of the WLCA elected group; he commented that there were good ideas and many positives that came out of it and it is always good to have face time and dialog with other surrounding city officials that all have a general interest in the area.

Mr. Main commented that he does not like giving up our autonomy in development and our own land use; there could be projects that have to go through the Accord for approval and what happens if they do not get approved. Mr. Lenner said the Accord would not approve or deny, only make recommendations to consider. Mr. Main said he feels it is another layer of bureaucracy. Ms. Van Deest said it is just to keep each other informed about what is going on. Mr. Main said he thinks the communication is great and it is great to know what the other communities are doing but he does not care for them to have any say in what we do. Mayor Lee pointed out from the document that a review panel's purpose would be to review development plans, not approve or deny planning and development but to make recommendations based on the WLCA as it is written. Mr. Lenner said he talked to Jersey Township and the City of New Albany

and both entities are on board with getting together as needed to discuss whatever is on the agenda of the other communities.

Mr. Lenner explained that the Accord came about from the school districts concern over the zip code change when New Albany wanted to modify the boundary; they admitted fault in their communication effort and came to the table committing \$130,000 to the formation of the Accord back in 2012. Mr. Lenner said he applauds the City of New Albany for doing what they said they would do. Mr. Lenner said another goal was to help prevent the “community shopping” by developers. The Accord is a road map for controlled growth and should discourage neighboring communities from being “pitted” against each other because in theory, they should all have the same response on their request.

Mr. Van Gundy said he wants to know what the other communities are saying and planning for, this gives us a seat at the table and gives us the option to have a say and be proactive.

Public Hearing:

1. Sean Stanearth – 345 Buena Vista Drive

- Recommendation of notifying the Accord of the provisions previously discussed with Planning and Zoning.

Mayor Lee inquired on being able to see the final document version based on changes made by each community; Jim to forward.

Motion: Ms. Van Deest moved for adoption of the WLCA, Mr. Van Gundy seconded and the vote was as follows:

Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Marvin Block;	Y
Chip Dutcher	Y
Lewie Main;	N

Pass 6-1

Mayor Lee said that he would like to thank Sean Stanearth, Carol Van Deest, Bill Van Gundy, Bob Orsini, Elizabeth Schwartz, Jay Hazelbaker, Jim Lenner, Jack Liggett, Jim Blair and anyone else not listed that was a part of the conversations, the planning, the work and the effort that went in to putting together the final draft.

Mr. Main inquired how the WLCA will now affect any projects on the brink such as the Rice property. Mr. Lenner said he would ask the Law Director but at this time there has been no application submitted for the Rice property.

B. RESOLUTION 2018-09 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO DONATE REAL PROPERTY TO THE VILLAGE OF JOHNSTOWN FOR THE PURPOSE OF A TEMPORARY EASEMENT DURING THE TRANSPORTATION PROJECT US 62 TURN LANE. *Introduction ~ Public Hearing ~ Vote*

This grants temporary easement of the specified village owned properties during the US62 project; this is required by ODOT.

Public Hearing: There were no comments either for or against

Motion: Mr. Main moved to approve, Mayor Lee seconded and the vote was as follows:

Ben Lee;	Y
Bill Van Gundy;	Y
Carol Van Deest;	Y
Marvin Block;	Y
Chip Dutcher	Y
Lewie Main;	Y
Cheryl Robertson;	Y

Pass 7-0

C. ORDINANCE 10-2018 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET WATER SERVICE RATES, CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduction*

D. ORDINANCE 11-2018 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET WATER DEBT SERVICE RATES, CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduction*

E. ORDINANCE 12-2018 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER SERVICE RATES CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduction*

F. ORDINANCE 13-2018 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER DEBT SERVICE RATES, CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduction*

After introduction Finance Director Dana Steffan said this is not a rate change, this is just a change in the internal allocation of the existing rate so there will be no increase to water rates. Annually, an analysis is done over all four of the water funds to see where each fund is projected to fall and it was determined that an adjustment was needed; the breakdown is shown in each ordinance. Ms. Steffan noted that the water tower maintenance program payments were incorporated into the analysis and the water and sewer funds are looking healthy into the future.

OTHER BUSINESS

1. Mr. Main previously discussed his desire for a six month moratorium on any additional platting within the village and asked the Law Director to draft a resolution which was sent out for Council member review. Mr. Main said his reasoning was 1.) There are four new members on the Planning and Zoning Commission and 2.) The Commission is still working its way through the zoning code draft and he thinks it would be to our advantage for this legislation to be on the books before any additional development. Mr. Main asked for Council discussion on whether or not to proceed.

Ms. Van Deest said she had concerns with paying legal fees to have this legislation drafted prior to the discussion on how all of Council even felt about it. Ms. Robertson said her concern is that a moratorium at this time could open up the village to liability. Mayor Lee said he does not think this is the proper mechanism to employ. Mr. Van Gundy said he is really disappointed that this would be a consideration at this time when Johnstown is really beginning to take steps forward and that this should have been discussed before a legislation draft was sent out; he said as a representative for the people of the Village of Johnstown he just cannot support the moratorium legislation. Mr. Block discussed limiting legal discussions for budgetary reasons. Ms. Van Deest said she also would be opposed to a moratorium for the village because as she understands there are more building permits being issued outside the village than

inside the village and she doesn't think our hands should be tied when others within the school district are not.

Mayor Lee determined that Council does not wish to entertain the six month moratorium.

ADJOURNMENT: There being no further business to come before Council, Mr. Van Gundy moved to adjourn, Mr. Dutcher seconded and the vote was as follows:

Bill Van Gundy	Y
Carol Van Deest;	Y
Marvin Block	Y
Chip Dutcher	Y
Lewie Main;	Y
Cheryl Robertson	Y
Ben Lee	Y

Pass 7-0

Thereupon, the meeting adjourned at 8:33 p.m.

RESPECTFULLY SUBMITTED

APPROVED AS PRESENTED



Teresa Monroe, Clerk of Council



Mayor Benjamin Lee

Jim Lenner
Village Manager

Jack Liggett
Assistant Manager

Dana Steffan
Finance Director



Ben Lee
Mayor

Council Members
Chip Dutcher
Marvin Block
William Van
Gundy
Lewis Main
Cheryl Robertson
Carol Van Deest

599 South Main / P.O. Box 457
Johnstown, OH 43031
(740) 967-3177 tel. / (740) 967-3519 fax
www.johnstownohio.org

March Council Report

Water

- 1) Over 28 turn offs for non-payment.
- 2) Hauled lime to farmer's field.
- 3) Filter # 3 was rebuilt as a part of this year's major maintenance.
- 4) We had an emergency service line repair.
- 5) The control panel for the lime sludge pump went down we are currently looking into replacing some of the interior controls.

Wastewater

- 1) Pressed biosolids.
- 2) One SSO occurred due to the failure of Leafy Dell lift station.
- 3) Jetted hot spots throughout town.
- 4) We responded to an emergency sewer plug.
- 5) Camera work is ongoing on College and Williams to determine sewer quality and their eligibility for lining or another repair.

Street

- 2) There were a few call ins due to winter weather conditions and we have used 230-250 tons of salt for the season.
- 3) We are cold patching all over town as weather allows
- 4) Spring flags were placed uptown.
- 5) The cobra head AEP lights were uninstalled from downtown and will we be receiving around 2 years back pay on our energy bill related to those lights.
- 6) Repaired a storm sewer on Annaway St.
- 7) Bids were opened on the Oregon road project and came in at engineers estimated price.

2018 Work Plan



2012-31 Johnstown Commerce Center - The due diligence period is underway through the Port Authority. We've had preliminary discussions of water/sewer infrastructure placement. We anticipate having a permanent lift station placed at the end of the new road for all properties to empty then pump to US 62. We will not be applying for federal financial assistance. There are too many hurdles and reporting requirements that will drive up the cost. We hope to break ground late summer 2018 with completion 120 days later depending on weather. We will begin the rezoning and community reinvestment area (CRA) legislation in February 2018.

1.19.18 - The geotechnical report is good except for one place to avoid where water appears at 7'. We are in draft mode on agreement with the Port Authority and title work is taking the next step. Next up, if the survey does not point to easement issues, will be a preliminary layout. We are ahead of pace for the May acquisition deadline in the agreement.

2.12.18 - ALTA survey completed.

2.20.18 - Blanket pipeline easement found across the entire property. Legal review and negotiation is underway.

3.2.18 - Initial indication the easement will not impact our ability to develop the site. The Port has chosen a design engineer.

3.20.18 - Received draft agreement from HNLCPA for review. Sent to appropriate staff.

2013-03 US 62 Turn Lane - Based on generally accepted engineering practices, this project is meant to improve capacity and safety to the U.S. 62 corridor, while minimizing right-of-way requirements and impacts to adjacent properties. Although utility impacts with this alternative are more pronounced, the right-of-way impacts are less. The recommended improvements include the following (1) Widen pavement on both sides of U.S. 62 to provide one 11 foot through lane in each direction and a 10 foot center two-way-left-turn lane. (2) Improve the curvature of U.S. 62 near the Woodgate Court intersection to meet current design standards for the legal speed of 35 mph. (3) Provide curb and gutter and improved sidewalk through the corridor. Provide new ADA compliant curb ramps at intersections where new curb and gutter is installed. (4) Improve the radii on the north side of U.S. 62 at the Williams Street and Oregon Street intersections to accommodate turning busses. (5) Install retaining walls where necessary to minimize impacts to adjacent properties on the north side of U.S. 62.

1.1.18 - This project is scheduled for bidding Q1 2019 with construction Q2-Q4 2019.

1.31.18 - According to the consultant, the right of way acquisitions are ongoing and on time and under budget.

3.31.18 - Notified by ODOT that there may be appropriations (their term for taking). Some land owners are not satisfied with their offers.

2014-03 GIS Enterprise - We are working towards a complete digitizing of our underground infrastructure such as water, sewer and stormsewer lines/manholes/valves. This will aid in asset management and future planning of infrastructure improvements.

1.31.18 - Preliminary discussions with EMH&T to assist were held. Currently waiting on a cost proposal from EMH&T.

2.9.18 - Contract signed.

3.20.18 - Received quote for software from ESRI. Sent to AVM for follow up.

2014-15 Zoning Ordinance Revision - We will begin the adoption process in Q2 2018. Prior, I will work with the planning commission to ensure our codes are updated as necessary.

3.31.18 - Work will begin at the first meeting May.

2015-05 Western Licking County Accord - The City of New Albany has adopted the Accord. I believe adoption for the Village will occur in Q1 2018.

3.6.18 - Final draft and legislation presented to council. Draft was tabled.

2015-17 Wilcox Community (Rice Property) - The developer has indicated their willingness to continue discussions about the property. I have received a revised concept plan, proposed annexation map and draft new community authority financial model. I will conduct a review with recommendations prior to formal submittal to the Planning Commission for review. We will also negotiate a pre-annexation agreement prior to formal annexation.

2.2.18 - Discussion of project with staff and members of Council.

2.6.18 - Informal presentation to the community and Village Council. 3 hours of public comment.

2.8.18 - A summary and response to public comments was completed.

2.13.18 - Planning Commission hears 2.5 hours of public comment.

2.20.18 - Village Council hears 2.5 hours of public comment.

2.21.18 - School District to meet with developer. Mtg postponed until application filed.

3.1.18 - I had a lengthy conversation with a representative of the project yesterday. They are planning a community meeting in the coming weeks to show more detailed plans, numbers and density revisions. This meeting will be held and ran by the developer.

3.19.18 - Community meeting held by developer. Approximately 75 people in attendance.

3.27.18 - Preliminary PUD application sent to applicant.

2015-19 Preserve at Raccoon Creek - This 198 unit single family home neighborhood was originally platted prior to 2008. There is indication from Pulte Homes there will be movement on the project in 2018.

2.27.18 - Met with Pulte to discuss conservation easement and timing of construction. Phase 1 is scheduled for construction in 2018.

3.31.18 - Tree clearing has begun.

2016-02 SR 310 Connector - The LC Engineer has estimated a 6-mile bypass would cost \$75,000,000 in 2016 dollars. There has been no preliminary location, design or study to determine the route of the bypass. I spoke to a staff member of the LC Engineer who said an extension of SR 310 north to US 62 could accomplish the purpose of a bypass. It could also impact the traffic pattern, in a positive way, of our existing business park. The preliminary funding of the bypass is the Ohio Department of Jobs & Commerce, County CMAQ and Safety funds (using on our US 62 turn lane), and ODOT TRAC funds (Cherry Valley Road similar funding). Construction could be 2026.

3.5.18 - No update.

3.10.18 - Item included on Licking County's top 5 for MORPC competitive advantage program.

2016-22 Downtown Redevelopment District / Special Improvement District - There is some level of interest in discussing the placement of a SID or DRD within the downtown area to generate additional funds for various items. No date has been determined for implementation.

3.5.18 - No update.

2016-25 Sidewalk Replacement Program - We will investigate establishing a sidewalk replacement program to protect the health, safety, and welfare of the public; and prevent deterioration and blight conditions that adversely impact the quality of life in the Village.

3.5.18 - No update.

3.6.18 - Item discussed at S&S Committee meeting. Will investigate for 2019 budget.

2016-29 Leafy Dell Traffic Signal Application - Once the Safe Routes to School Strategic Plan is adopted by ODOT, we will submit a grant application for funds towards the construction of a traffic signal at Leafy Dell Road and N. Main Street. Applications are due the first week of March 2018.

3.5.18 - No update.

2017-01 Rental Registration - Recognizing that the preservation of existing rental housing stock is of tremendous importance. Rental housing provides needed, affordable housing for many and is a valuable asset that must be preserved and maintained. The Village has a significant interest in ensuring that rental housing remains a desirable housing option for its citizens. Over time rental housing often deteriorates because of intentional and unintentional neglect by property owners,

managers and tenants. This deterioration often results in substandard conditions that adversely affect the economic values of neighboring structures, and that are hazardous to the public health and safety. In many cases, property owners choose not to make the necessary repairs because of cost, and tenants do not report the deficiencies out of lack of knowledge or because they fear being evicted for doing so. A robust rental housing inspection program will be self sufficient with funds generated by income being used for personnel costs.

2.6.18 - Final draft to safety and service committee. The draft was not discussed. This will be placed on March committee agenda.

2017-02 False Alarm Ordinance - False alarms put an undue burden on the Village police officers. This ordinance is intended to mandate all security systems function correctly for commercial businesses. There will be consequences when repeat offenders of false alarms do not take corrective action to mitigate the issue.

2.6.18 - Final draft to safety and service committee. The draft was discussed and remains on the committee agenda.

2017-03 Property Maintenance Program - The provisions of this program will apply to all existing residential and nonresidential buildings, structures and premises. The regulations will constitute the minimum requirements and standards for the safe and sanitary maintenance of all existing residential and nonresidential buildings, structures and premises within the Village. The regulations of the Code outline the responsibility of owners, operators and occupants, and outline the procedures and processes for the administration and enforcement of this Code, as well as the penalties for the violation of any provision.

2.6.18 - Final draft to safety and service committee. The draft was not discussed. This will be placed on March committee agenda.

2017-17 Hannah Park Equipment Replacement - The current playground equipment is over 20 years old and suffering from UV ray deterioration. Many pieces have been removed to prevent injury to those using the equipment. It is my goal to secure funding from various sources to install new equipment at the park to go with our \$45,000 pavilion that is a great asset for the community.

1.30.18 - I had a brief conversation with State Representative Scott Ryan. There is an indication a request of \$100,000 for park improvements will be included in the state capital budget in 2020.

2.6.18 - We have begun discussions with a vendor to design and cost the new playground equipment.

2017-18 - CRC Metals Bldg #2 - 23 Greenscape Drive - Construction of a 30,000 square foot warehouse/manufacturing facility.

1.18.18 - Received CRA application for the property.

2.24.18 - Approved 10yr/100% CRA property tax abatement.

3.29.18 - Site plan received. Sent out to staff for review.

2017-21 Pulte Land Donation - 27 acres of open space as part the Preserve at Raccoon Creek neighborhood will be given to the Village for free.

1.20.18 - Deed signed by Village accepting the property. Pulte will record in the following weeks.

2.5.18 - The deed was recording giving the Village ownership.

2018-01 Strategic Plan Revision - I believe we must evaluate our existing strategic plan for both land use and economic development purposes. The existing plan is almost 6 years old and was drafted towards the end of the recession. Typically strategic plans should be evaluated every 5 years. We have an opportunity to implement parts of the Western Licking County Accord and focus on adopting responsible housing density criteria. Burton Planning Services (BPS) has generously offered to complete the plan at NO COST to the Village. They are testing a new way to formulate a strategic plan and asked that we participate.

1.31.18 - Finalized scope of services with BPS for new strategic plan.

2.9.18 - Signed scope sent to BPS.

2.20.18 - Kickoff meeting held with Village Manager/Planner

2018-02 Solomon Facility/Spec Bldg - We have been given indication the owner of property at Greenscapes Drive and Commerce Boulevard plans to build a 100,000 sq. ft. speculative building. We will have plan review and inspection sometime in Q3 2018 if this moves forward.

1.31.18 - First drawings received.

2.22.18 - Draft comments provided to applicant.

2018-03 Michaelson Property - There are indications Maronda Homes is interested in the farm. We will work with the developer using our design criteria recommendations to design a product acceptable per our regulations.

3.5.18 - No update.

2018-04 Oregon Street Reconstruction - If awarded, work on Oregon Street between Pratt and Maple Street will begin after July 1, 2018. Final design of the project will be completed January 2018.

1.31.18 - Received word District 17 will forward our application as the 6th highest scoring (out of 45) application to the state of Ohio for formal approval.

3.13.18 - PreBid meeting to be held 3.22.18 at 10:30am for all interested contractors.

3.22.18 - Three contractors bid on the project. Awaiting bid tabulation.

2018-06 2018 TAP Application - We will investigate the best chance of project funding through this ODOT program. It will be either (or potentially both) a path through the Pulte Property or the Leafy Dell Traffic Signal.

2.1.18 - Letter of intent (LOI) sent to ODOT. LOI was for \$60,000 of funds. Village would be required to pay \$15,000 for a total of \$75,000 program application.

2.28.18 - Received invitation to apply.

3.13.18 - Request for LCATS support approved by Board action.

2018-07 Safe Routes to School Strategic Plan - The Village and School district will finalize the new plan in March. I have completed 90% of the plan. The final 10% will be completed after two meetings to be held.

1.21.18 - Received parent surveys and arrival/dismissal surveys from the District.

3.5.18 - The infrastructure application window closed today. Unfortunately, I was unable to finish the plan in time for ODOT review due to other projects and time needed to complete.

2018-08 Leafy Dell Section 7 - The final 23 single family lots for Leafy Dell will be available this year pending construction of Golden Pond Drive. This will complete the neighborhood in its entirety save for 24 condo units yet to be built.

1.31.18 - Received storm, sanitary and water line construction drawings. Received stormwater management report.

2.19.18 - Village received plan review fees from R. Connie. (\$5,600)

2.21.18 - Plans picked up by GGC Engineers for review.

2018-09 Policy Manual - We need to begin the formalization of many internal and external policies that have been used in practice but not memorialized.

3.19.18 - First policy completed. Snow Emergency Enforcement Policy

2018-10 Babcock Library Expansion - A proposed expansion to the existing facility.

1.26.18 - Received draft site plan for discussion purposes.

2018-12 Western Licking Utility District

2.2.18 - Approached by Fair Board to provide water to fairgrounds.

3.5.18 - Met with Hartford Council to discuss their interest in discussions about sharing services.

3.20.18 - Met with potential users along Croton Road for interest in water and sewer service.

