

**Village of Johnstown
Regular Council Meeting Minutes
Tuesday, January 8, 2019**

CALL TO ORDER: Mayor Benjamin Lee called to Order the Village of Johnstown Regular Council Meeting for Tuesday, January 8, 2019 at 6:36 p.m.

COUNCIL ROLL CALL: Marvin Block; absent, Chip Dutcher; present, Lewie Main; present, Cheryl Robertson; present, Mayor Ben Lee; present, Bill Van Gundy; present, Carol Van Deest; present.

IN ATTENDANCE – STAFF: Jim Lenner – Village Manager, Don Corbin – Police Chief, Jim Blair – Zoning Inspector, Teresa Monroe – Clerk of Council

IN ATTENDANCE – PUBLIC: Bob Sturgill, Denise and Dennis Blankemeyer, Sherri Cummins, Ryan Green

INVOCATION: Given by Councilman Van Gundy

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES: December 4, 2018

Motion: Mr. Van Gundy moved for adoption; Ms. Van Deest seconded and the vote was as follows:

Chip Dutcher;	Y
Lewie Main;	Y
Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y

Minutes passed 6-0

Mayor Lee noted the nice thank you letter from the Johnstown High School Principal for the Council proclamation presentation to the head trainer; head cheer coach and head football coach in recognition of the football team and season.

CITIZEN COMMENTS

1. Bob Sturgill; new to the area and is considering opening a business in Johnstown, learning and doing his due diligence to see if Johnstown is his market. Said Insurance practice would be his primary business but also looking at service industry such as lawn care; also considering office building construction, potentially multi-use.

COUNCIL COMMITTEE REPORTS

a. **Planning & Zoning:** Met 12/5/18; Mayor Lee provided updates on the sign application for Circle K, application is tabled at this point. Work session on code draft continued, goal is still completion by end of first quarter or early second quarter. Next 1/15/19 @ 6:30 pm Council chambers

b. **Safety & Service:** Met tonight 1/8/19; reviewed 2018 accomplishments and came up with agenda for next month, discussed goals for 2019. Next 2/5/19 @ 5:00 pm Council chambers

- c. **Finance:** Next meeting will look at final carryover amounts by fund 1/15/19 @ 5:00 pm Council chambers
- d. **Economic Development:** Met 1/3/19; Mr. Dutcher updated that Rick Platt from the Port Authority attended for broad discussion on the Enterprise Center on Duncan Plains, talked about time frames, what types of buildings and businesses we would like to attract, marketing flyer found at johnstownenterprisecenter.com . Next 2/7/19 @ 10:00 am Admin office. Next JEDC 4/18/19
- e. **Park & Rec:** Met 12/13/18; Ms. Van Deest said she continues to remind the Licking County Park District of the fifty thousand dollars that they have in their Strategic Plan for Johnstown. Dick Mosely who is on the Board of the Licking County Park District gave a report on his walk around the Miles Estate. Serious discussions to begin on a joint parks and rec district through the school district as the sponsor. Updated that the company who now owns the last strip of land connecting the US 62 bridge to the Mink street bridge is now asking \$8,000 for it although basically not usable because it is a flood plain, if they now want to keep it they will be responsible for the upkeep and keeping it mowed, discussions will continue. Mr. Dutcher updated that arborists recommended removal of the diseased Bradford Pear trees between Phalen Street and the slant parking lot - that has been completed and there is intent to replace them. Next Regular 1/10/19 @ 10:00 am Admin office; will discuss goals. Next joint meeting with Miles Estate 2/6/18 @ 5:30 pm Council chambers
- f. **School District Liaison:** Next 3/12/19 @ 5:00 pm Council chambers
- g. **Storm Water Management Committee** Nothing scheduled; storm water guidelines are out to the engineers at this point.
- h. **Rules:** Nothing scheduled; will plan to schedule a date at next Council meeting.
- i. **Personnel Board of Review:** Nothing scheduled

DIRECTOR REPORTS

a. Manager: Jim Lenner reviewed his report with Council; report attached. Added that some funding has become available that could move up the Leafy Dell traffic signal/circle project, possibly two years sooner – original start date was construction in 2024, engineering would probably need to start next year. Mr. Lenner said he sent out a memo about Transportation Alternatives, other ideas from Council aside from what he has on there are welcome, it is 95% paid for, only a 5% match and only guaranteed for the next two years from the toll revenue credits from the turnpike then goes back to 80/20. The Johnstown housing article in the Dispatch was discussed. Mr. Lenner said toward the middle of the year the County is going to do a transportation plan and he thinks it will be really important to let them know our feelings about employment centers and public transportation etc. and asked Council for participation from an elected stand point.

b. Police: Director report for November 2018 attached.

LEGISLATION

A. RESOLUTION 2019-01 A RESOLUTION ESTABLISHING THE 2019 HOLIDAYS FOR WHICH THE VILLAGE OF JOHNSTOWN MUNICIPAL OFFICES WILL BE CLOSED FOR BUSINESS.

Introduction/Public Hearing/Vote

Mr. Lenner said at the end of the year the decision was made to close the office on Monday, New Year's Eve day but nothing has changed with this schedule officially. Mr. Main asked if there was any interest in changing Veteran's Day to a floating holiday allowing the office to remain open and give employees the choice to select another day off. Mr. Van Gundy said he would like it noted that Wednesday, July 3rd the office will close half day as in the past; there was discussion on aspects of both comments.

Motion: Mr. Van Gundy moved this resolution be tabled allowing it to be cleaned up with the requested changes; Mr. Dutcher seconded and the vote was as follows:

Lewie Main; Y

Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Chip Dutcher;	Y

Res 2019-01 Tabled 6-0

B. RESOLUTION 2019-02 A RESOLUTION TO APPOINT COUNCIL COMMITTEE MEMBERS AND ESTABLISH MEETINGS SCHEDULE FOR 2019. *Introduction/Public Hearing/Vote*

Council members worked through each expiring committee seat to appoint or reappoint members to new terms as follows:

- Marvin Block appointed to **Safety and Service** for a first term.
- Ben Lee reappointed to **Finance** for a second term.
- Chip Dutcher reappointed to **Economic Development** for a first term following his first partial.
- Lewie Main reappointed to **Park and Recreation** for a first term following his first partial.
- Bill Van Gundy reappointed to **Rules** for a first term following his first partial.
- Ben Lee reappointed to **School District Liaison** for a second term.
- Marvin Block appointed to the **Personnel Board of Review** for a first term.

Mr. Main asked if there had been any resignations from the Planning and Zoning Board; Mr. Lenner said no.

Public Hearing: There were no comments from the public.

Motion: Mr. Main moved for adoption of the resolution; Mr. Dutcher seconded and the vote was as follows:

Cheryl Robertson;	Y
Ben Lee;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Chip Dutcher;	Y
Lewie Main;	Y

Res 2019-02 passed 6-0

C. RESOLUTION 2019-03 A RESOLUTION TO APPROVE AND ADOPT STREET LIGHTING STANDARDS. *Introduction/Public Hearing/Vote*

Mr. Lenner said to ensure continuity of our street lights as development happens, staff proposes these standards as it helps the village when maintenance becomes necessary and gives options to a developer on type. Mr. Lenner said this memorializes the choices.

Mr. Main noted that he does not see the diameter or dimensions of the light poles mentioned and he would like to see them at six to eight inches in diameter. There was discussion that the light style may dictate the pole diameter, Mr. Lenner said he would take a look.

Public Hearing: There were no comments from the public.

Motion: Ms. Van Deest moved for adoption of this resolution; Mr. Dutcher seconded and the vote was as follows:

Ben Lee;	Y
Bill Van Gundy	Y
Carol Van Deest;	Y
Chip Dutcher;	Y
Lewie Main;	Y
Cheryl Robertson;	Y

Res 2019-03 passed 6-0

OTHER BUSINESS

1. Mr. Lenner noted the Township and the Village are converting the lights in and along the park yard to LED; it should save money
2. Mayor Lee offered congratulations to community member Chris Speck who was appointed by the Governor to the Ohio Board of Motor Vehicles.
3. Mr. Van Gundy offered congratulations to community member Chris Blair for being named as the Assistant Fire Chief for the Columbus Division of Fire.
4. There was some discussion on the water accumulation in Concord Crossing and the hope of funding the Concord Road Basin project, carryover from 2018 will be reviewed in Finance Committee; the quote received is good through the spring.
5. There was discussion on the current abundance of village road salt, storage and requirements for future purchase from ODOT.

ADJOURNMENT: There being no further business to come before Council, Mr. Main moved for adjournment, Mayor Lee seconded and all were in favor.

Thereupon, the meeting adjourned at approximately 8:00 p.m.

RESPECTFULLY SUBMITTED



Teresa Monroe, Clerk of Council

APPROVED AS PRESENTED



Mayor Benjamin Lee

Policy Priorities

MS4/Stormwater Plan - The final draft ordinance has been reviewed by the Law Director and is currently under review by the Village Engineer.

Zoning Update - The Planning Commission is currently discussing signs. We will finalize the draft in Q1 2019 with the adoption process starting soon after.

Johnstown Enterprise Center - The Economic Development Committee discussed details of the marketing plan, CRA and acceptable uses within the Enterprise Center at their January 3rd meeting in conjunction with the Port Authority. Plan design will begin this month. Infrastructure construction is scheduled for this year.

Downtown Redevelopment Plan - The outline of the plan is almost complete. I am waiting on the mapping workstation to be repaired to begin the map making process and associated economic analysis.

US 62 Turn Lane - The public bid process begins January 10th and concludes January 24th. At that time, we will know the apparent low bid.

Planning & Zoning Process - CT Consultants and I have begun the process of refining the way in which we handle new developments. We are establishing processes, forms, checklists and inspection procedures.

New Day Wastewater Force Main - We have received the first set of construction plans of the force main. We will review and provide comments.

Ruben Land Donation - The Village has been asked to pay \$8,000 for the +/- 8 acres being discussed. At this time, I would recommend not paying for the property since there is relatively no value as the property lies within the FEMA designated flood plain.

Committee Priorities - I'd ask that each committee select their goals and top four priorities by the meeting in February. This will help the administration stay on course in our daily routines.

2018 Annual Report - I would like to publish an annual report highlighting work accomplished in 2018. Please submit department/committee/council accomplishments to me by January 31. I'd like to get this published in early February.

County-Wide Transit - The Licking County Area Transportation Study (LCATS), in conjunction with the Licking County Transit Board (LCTB), is developing plans for short term (5 years) and long term (10 years) public transportation services and local funding of those services. The plans will be a

comprehensive assessment of the local transportation system and strategies for service and funding in the future.

Downtown Business Update - FitMix Johnstown will replace NutriFix on S. Main Street. The first certificate of appropriateness for the former PNC Bank and Laundromat will be heard at the second Planning Commission meeting this month or the first meeting in February. In the recent months, five buildings have transferred ownership and will undergo some level of renovation.

Board Update - In 2019, I will be serving as the Chair of the Licking County Area Transportation Study, Vice Chair of the Licking County Transportation Improvement District and board member of the Heath-Newark-Licking County Port Authority and GROW Licking County.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Lenner", written in a cursive style.

Jim Lenner

Johnstown Police Department



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Johnstown, Ohio 43031

Phone 740-967-0911
Fax 740-967-6415

Chief of Police
Don Corbin

November 2018

- 11/2/18- A student studying Law Enforcement at Mount Vernon Nazarene College participated in a ride along with us. She is a former Johnstown Monroe student.
- 11/7/18- Karen Zimmerman from Police Wives of Ohio presented us with first responder medical kits and tourniquets for the cruisers.
- 11/8/18- Sergeant Smart talked to a group of 13 Cub Scouts.
- 11/19/18- Lieutenant Boudinot & Officer Remy participated in the Officer Phil program at the Johnstown Elementary.
- 11/26/18- Sergeant Pacha & Officer Cardi spoke to a group Cub Scouts at the Police Dept.

Johnstown Police Dept Stats

2017

2018

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Dispatched Runs	197	214	214	214	203	246	191	221	164	168	185	160	178	195	208	190	231	204	210	227	195	161	185	
2 Officer Calls	89	109	104	119	97	125	88	96	83	75	106	85	95	108	99	97	126	82	130	124	102	69	108	
Calls for Service	1887	1953	2099	1769	1828	1557	1293	1369	1557	1350	1390	1688	1690	1805	1906	1843	1781	1915	1625	1647	2070	1779	1692	
Traffic Stops	146	172	167	122	119	92	38	61	103	55	82	165	94	92	129	100	86	114	87	77	146	131	114	
Vehicle Accidents	13	11	11	9	14	17	12	12	10	14	17	151	12	15	5	11	9	9	13	23	12	14	17	
Training Hours	40	132	56	56	118	16	0	0	20	58	53	88	0	48	80	4	88	80	73	16	40	32	0	
Assist Other Depts	13	9	10	9	10	14	8	10	7	3	3	3	17	7	8	10	18	7	7	7	2	12	6	
Burglary Alarms	15	11	17	13	18	29	14	19	11	11	21	23	17	12	16	13	18	9	7	12	19	10	10	
Subpoenas	15	21	19	11	26	24	25	5	8	5	20	21	11	18	10	25	10	18	17	3	23	34	4	
Subpoena Hours	45	63	57	33	78	72	75	15	24	15	60	63	33	54	30	75	30	54	51	9	69	102	12	
Warrants Served	4	0	4	5	2	4	2	3	8	4	1	4	4	1	2	7	4	3	4	3	2	4	3	
Total Crimes	13	19	37	24	32	37	16	21	35	14	21	10	12	6	22	15	25	29	29	21	28	18	27	